

# KIWANIS INTERNATIONAL POLICY REVISIONS ON AFFILIATES AND SUBSIDIARIES

Adopted by the Kiwanis International Board January 21, 2017

## POLICY E. KIWANIS INTERNATIONAL AFFILIATES

The Kiwanis International bylaws provide that the Kiwanis International Board may create, supervise, and control affiliates, which are structured groupings of clubs composed by the Board for specific purposes. Kiwanis International currently has the following affiliates:

- Districts
- Regions
- Kiwanis International – European Federation (KIEF)
- Kiwanis Asia-Pacific (ASPAC)

(1/17)

### 1. Districts

Districts may be created by Kiwanis International as provided in the Kiwanis International bylaws. District operations shall be conducted in compliance with the Standard Form for District Bylaws as approved by the Kiwanis International Board. (1/17)

With the consent of the Kiwanis International Board, a district may form a foundation for charitable, educational, religious, or eleemosynary purposes. Such foundation must be incorporated. (5/83) (1/17)

### 2. Regions

As stated in the Kiwanis International bylaws, Kiwanis International is divided into seven (7) regions, which are further defined as follows: (1/17)

- Africa: The continent of Africa
- Asia-Pacific: The area generally considered to be ‘Asia’ plus the island nations in the western Pacific Ocean, including the continent of Australia
- Canada and Caribbean: The Eastern Canada and Caribbean District and the Western Canada District
- Europe: The area generally considered to be Europe, including Eastern Europe
- Latin America: Central America and South America
- Middle East: The area generally considered to be ‘the Middle East’
- United States and Pacific Canada: All districts that include one (1) or more of the 50 states of the United States, which includes the Pacific Northwest District.

(4/10)

### 3. Kiwanis International-European Federation (KIEF) (4/12)

The Europe Region of Kiwanis International shall be governed and administered by the Kiwanis International-European Federation (KIEF), composed and operating as approved by the Kiwanis International Board. (1/17)

- a. The mission of the Kiwanis International-European Federation shall be to promote the best interests of districts and clubs within the Europe Region. (4/12) (1/17)
- b. KIEF shall be governed by its own bylaws, subject to approval by the Kiwanis International Board. (4/12)
- c. KIEF shall comply with all governmental reporting requirements for finances, taxation, employment and any other areas of operation, and shall report regularly on its financial status to the Kiwanis International Board, at such times and including such information as requested by the Board. (1/17)

**4. Kiwanis Asia-Pacific (ASPAC) (4/12)**

The Asia-Pacific Region of Kiwanis International shall be governed and administered by Kiwanis Asia-Pacific (ASPAC), composed and operating as approved by the Kiwanis International Board. (1/17)

- a. The mission of ASPAC shall be to promote the best interests of districts and clubs within the Asia-Pacific Region. (1/17)
- b. ASPAC shall be governed by its own bylaws, subject to approval by the Kiwanis International Board. (4/12) (1/17)
- c. ASPAC shall comply with all governmental reporting requirements for finances, taxation, employment and any other areas of operation, and shall report regularly on its financial status to the Kiwanis International Board, at such times and including such information as requested by the Board. (4/12)

**POLICY F. KIWANIS INTERNATIONAL SUBSIDIARIES (1/17)**

The Kiwanis International bylaws provide that the Kiwanis International Board may create subsidiaries, which are wholly- or partly-owned legal entities that include but are not limited to Kiwanis foundations and charitable organizations. Kiwanis International currently has the following subsidiaries:

- Kiwanis Youth Programs
- Kiwanis Canada
- Kiwanis International Foundation (doing business as the Kiwanis Children's Fund)
- Circle K International

(1/17)

**1. Kiwanis Youth Programs (1/17)**

The members of the Board of Directors of Kiwanis Youth Programs shall be comprised of all the members of the Board of Trustees of Kiwanis International. (10/15)

See the Kiwanis Youth Programs bylaws and policies for additional information. (1/17)

**2. Kiwanis Canada**

**a. Directors:** The Directors of Kiwanis Canada, Inc., shall be the Trustees and Officers of the Kiwanis International Board, and their terms shall be commensurate with their terms on the Kiwanis International Board. (10/15)

**b. Board of Directors:** The members of the Board of Directors of Kiwanis Canada shall be comprised of all the members of the Kiwanis International Board. (10/15)

See the Kiwanis Canada bylaws and policies for additional information. (1/17)

**3. Kiwanis International Foundation (doing business as the Kiwanis Children's Fund)**

The Kiwanis International Board shall be consulted or participate in some way in the selection of Foundation Board members, as mutually agreed by both boards. (1/17)

**4. Circle K International:** Circle K International is an organization composed of Circle K clubs which shall be governed according to its Bylaws. (1/17)

**a. Circle K International:** The Kiwanis International Board controls and is responsible for Circle K International and shall counsel, direct, and exercise final authority over all Circle K

activities. (5/83)

- b. Amendments to the Circle K International Bylaws:** No amendments to the Bylaws of Circle K International adopted by the delegates at a Circle K International convention shall become effective until approved by the Kiwanis International Board. (5/90) (4/14)

Authority is vested in the Kiwanis International Board to make necessary changes to the Circle K International Bylaws, and on having made these changes, the Kiwanis International Board will inform the Circle K International Board of the changes made. (5/90)

- c. Amendments to the Circle K International Policy Code:** No amendment to the Circle K International Policy Code adopted by the Circle K International Council shall become effective unless approved by the Kiwanis International Board or its designee. Amendments approved by the designee shall be reported to the Kiwanis International Board at its next meeting. (10/94) (4/14)

Authority is vested in the Kiwanis International Board to make necessary changes to the Circle K International Policy Code, and on having made these changes, the Kiwanis International Board will inform the Circle K International Board of the changes made. (10/94) (4/14)

- d. Administration and Service:** The administration and service programs for Circle K shall comply with the Bylaws of Kiwanis International and the Bylaws of Circle K International and with the Policies and Procedures adopted by the Kiwanis International Board. (5/83) (4/14)

- e. Districts and Regions:** The board of trustees of each Kiwanis district is responsible for its Circle K district and shall counsel, direct, and exercise authority over all Circle K activity on the district level. (5/83) (1/17)

Circle K clubs in Europe, Asia/Pacific, and Latin America may organize as districts and regions by being affiliate members of Circle K International, using the name of the district or region in its name (which shall be according to the following style: Circle K International – [Name of district or region]). The organization of Circle K clubs into a district or region requires approval of the Kiwanis International Board of Trustees. (1/17)

- f. Clubs:** Subject to policies and procedures approved by the school administration, the local Circle K club is both an activity and the responsibility of its sponsoring Kiwanis club. (5/83)
- g. Finance:** Separate accounting records, bank accounts, and reserves will be maintained, and separate budgets will be prepared for Circle K International. (5/83)
- h. Fund Raising:** Chartered Circle K clubs may participate in lotteries, raffles, drawings, or other games of chance, provided they are not in contravention of the laws, mores, customs, and traditions of the country, state, or province in which the clubs exist. (5/83) (4/14)

Circle K clubs shall not solicit or circularize any Kiwanis family to augment their own fund-raising activities. (5/83) (4/14)

All Circle K fund-raising plans and activities shall be compatible with the school, campus, and community policies and practices. (5/83)

- i. Good Name of Kiwanis/Circle K:** Circle K, by its conduct or activities, shall not impugn the good name of Kiwanis and/or Circle K, and should a violation occur, appropriate disciplinary action will be taken. (5/83)
- j. Title of Circle K International lead officer:** The lead officer of the Circle K International Board shall have the title of President. (1/17)

See the Circle K International bylaws and policies for additional information. (1/17)