

Kiwanis International Youth Protection

Get educated!
Youth protection policies in practice for clubs

December 2022





Training Objectives

- Why Youth Protection Matters
- Kiwanis Youth Protection (ABCs)
 - Accessible Education and Training
 - Background Checks
 - Culture of Care
- Tips for Club Success
- KI Contact information



Why Youth Protection Matters

- Through KYP, Kiwanis serves over 300,000 youth program members each year
- During childhood, across all ages and socioeconomic levels:

➤ 1 in 4 Girls



➤ 1 in 13 Boys



experience child sexual abuse

Why Youth Protection Matters

Experiencing child sexual abuse can result in short- and long-term physical, mental, and

emotional health consequences, such as:

- post-traumatic stress disorder (PTSD),
- substance abuse,
- increased risk for suicide or suicide attempts,
- increased risk of re-victimization, and
- twice the risk of intimate partner violence (IPV) later in life





Why Youth Protection Matters



Abusers have in common:

- Privacy
- Access
- Control

Abuse is usually at the hands of known acquaintances and family members - NOT strangers

- More than 90% of abusers are people children know, love and trust
- 85% of child abuse victims never report their abuse



Why Youth Protection Matters

- Who? → • Youth from every socio-economic status, ethnicity, gender, big or small community
- What? → • Prevent adult-to-youth abuse and peer-to-peer abuse
- When? → • Anytime, any access
- Where? → • Private spaces: 1-on-1 interactions, bathrooms, cars/buses, hotels, etc.
• Online: texting, social media, gaming, etc.



Kiwaniis Student & Youth Protection Goals

**Protect, educate, and engage all
Kiwaniis members - youth and adult**

- Protect youth members from predators
- Provide youth with skills and development tools designed to inspire and engage future leaders to be their best
- Empower and educate adult members with best practices when working with youth



Youth Protection ABCs

- ✓ **A – Accessible, high-quality training and resources**
- ✓ **B – Background checks and beyond**
- ✓ **C – Culture of Care**





Accessible Training YP Policy

Education

- Every Kiwanis club is expected to inform and educate its members on these guidelines
- Club secretaries should report training completed on Kiwanis Connect/ Secretary Dashboard

Club PR and Marketing Chair

☐ Our club has received Youth Protection Guidelines training.

Service Leadership Programs ?



YOUTH PROTECTION POLICIES & PROCEDURES (effective February 2020)

These policies can be found in Kiwanis International Policies and Procedures as Procedure 432.

All adults working with youth under the age of 18 at any Kiwanis event are required to read/understand, agree to and abide by these policies.

Education: Every Kiwanis club is expected to inform and educate its members on these guidelines, best practices and required actions for individuals who become aware of youth in potentially harmful situations. This education must occur annually, including providing a copy of these guidelines to each club member. Every Kiwanis district is expected to provide an educational forum or workshop at every district-produced convention and conference regarding guidelines and best practices for adults working with youth, using materials provided by Kiwanis International.

Chaperone: A chaperone is defined as a Kiwanis member, faculty member, parent, legal guardian or person who is in loco parentis, twenty-one (21) years of age or older, who has been approved by the school or agency and registered with the school or agency to accompany the youth members at the specific event.

Chaperone addition (Effective May 1, 2020): A minimum of one adult per 10 students must be serving as chaperones during the entirety of the event. All chaperones (club members and non-members) participating in any single-day or overnight service leadership program event must have a clear criminal history background check and must have completed Kiwanis International annual youth protection training. Additionally, chaperones must follow all applicable policies and procedures. (See also Procedure 432.)

Criminal history background checks: Kiwanis International requires clubs to have a clear criminal history background check for any club member serving as an advisor to any Service Leadership Program club. The check must be conducted and verified by Kiwanis International. Persons without a clear criminal history background check may not serve as the advisor. Approved background checks shall be valid for no more than two years. Kiwanis advisors shall acquire a new criminal history background check upon their initial appointment to the position.

District administrators for Service Leadership Programs (Effective May 1, 2020): Kiwanis International requires all SLP district administrators to complete an application process, which includes submission of a completed application, having a clear background check conducted and verified by Kiwanis International and completion of Kiwanis International youth protection training and any other elements that may be required by Kiwanis International. After receipt of an individual's application and verification of all required elements, Kiwanis International will review the information and decide, in its sole and absolute discretion, whether the individual is accepted to become an SLP district administrator. Kiwanis has no obligation to allow an individual to become an SLP district administrator based solely on a "clear" background check. Denial may be appealed via the process outlined in Procedure 197.

Overnight events (Effective May 1, 2020): All adults (club members and non-members) registered for or staying overnight at any Service Leadership Program event must have a clear criminal history background check and must have completed Kiwanis International annual youth protection training. However, parents/guardians of participating students who are not chaperones may attend the event for a maximum of one overnight stay without a criminal history background check.

Accessible Training YP Policy



Why Prevention Education is Important

When those who would do harm to youth know youth have been educated on this topic, they are less likely to target those youth.

Everyone needs to know the rules about what is OK and what is not OK for adults to do.

When adults know information, they can share it with youth.

Education increases the number of disclosures, which leads to interrupting additional abuse and to more youth getting the help they need.



Accessible Training

Online on-demand training and materials



RECORDED
WEBINARS



POWER POINT
SLIDE DECK

YOUTH PROTECTION

As the premier provider of youth service clubs and programs, Kiwanis International holds itself and its members to the highest standards of conduct and awareness.

Each year, more than 300,000 youth take part in Kiwanis Service Leadership Programs like K-Kids, Builders Club and Key Club. And Kiwanis reaches millions more youth around the world through club and district service projects. When we work with and mentor youth during projects and activities, their care and welfare are entrusted to us.

Kiwanis members must know how to protect the youth with whom we interact. When we all share this commitment, we also protect ourselves and the organization we value.

Kiwanis International has taken extensive action to equip Kiwanis clubs, districts and Service Leadership Programs with the tools to provide safe and secure environments for youth.

BACKGROUND CHECKS

YP TRAINING

POLICIES AND PROCEDURES

CULTURE OF CARE

HELPLINE

YOUTH PROTECTION WEEK

BLOGS

HELP

www.Kiwanis.org/youthprotection



Accessible Training

In-person convention workshops



DISTRICTS SHOULD HAVE
FORUMS OR WORKSHOPS
AT CONVENTIONS AND
CONFERENCES



DISTRICT YOUTH
PROTECTION MANAGERS
CAN TRAIN CLUBS
VIRTUALLY/IN-PERSON





Accessible Abuse Prevention On-line Training

Self-paced at www.PraesidiumAcademy.com



Required to refresh
every 2 years



Some courses available
in French and Spanish

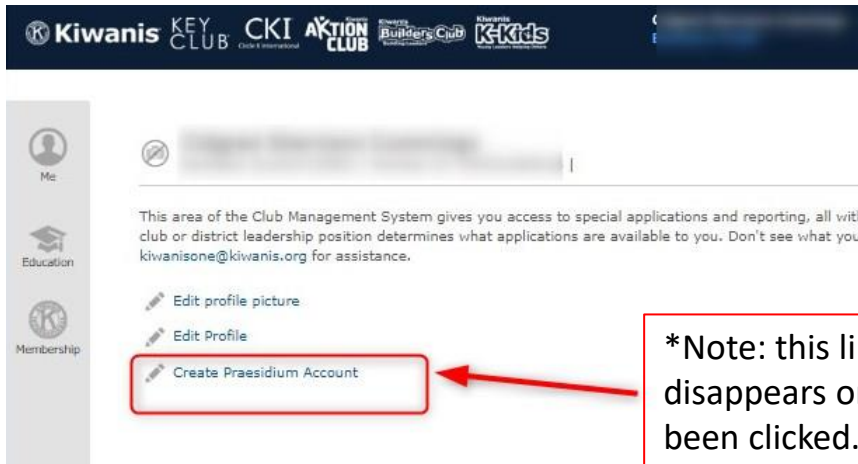
Course	SLP Youth Protection & Risk Managers	SLP DAs & Advisors (CKI, Builders and Key Clubs)	SLP DAs & Advisors (KKids and Aktion Clubs)	Non-advisor Members (Gov, LTG, Club Officers) & Non-member Chaperones (Faculty, Parent, Spouse)
Abuse Risk Management for Volunteers	X	X	X	X
Social Media Safety	X	X	X	X
Preventing Sexual Activity Among Adolescents	X	X		X
Duty to Report	X	X	X	
Meet Sam	X	X	X	
It Happened to Me	X	X	X	
Safety Equation: Monitoring & Supervision	X		X	



How to Login to Praesidium Academy

Kiwanis (non-advisor) members self-initiate a learner account in Praesidium Academy by:

1. In Kiwanis Member portal, click “Create Praesidium account”
2. Check your email for invitation to access account
3. Click on forgot password to create a new password



*Note: this link disappears once it has been clicked.



Praesidium Academy – Learner Dashboard

Learner Dashboard

praesidiumacademy.com/learn/dashboard

My Learning 3

Completed 4

Certificates 4

> Preventing Sexual Activity Between Adolescents (ENG)	Course	Continue
> Duty to Report: Mandated Reporter (ENG)	Course	Continue
> Social Media Safety (ES)	Course Spanish	Continue

Browse

Filter by

Sort by

Assistance

Program/Role

Work With Youth (9)


Volunteers (2)

Leadership (1)

Work With Adults (1)

Language

English




ENGLISH

Preventing Sexual Activity Between Adolescents (ENG)

Course

In this course, you will learn techniques and best practices to prevent and...

Continue




ENGLISH

Safety Equation Series: Monitoring and Supervision (ENG)

Course

Effective monitoring and supervision are vital to keeping those in your car...

Start Course



ESPAÑOL

Social Media Safety (ES)

Course

Spanish

La seguridad en las redes sociales es un tema clave para quienes trabajan c...

Continue

15



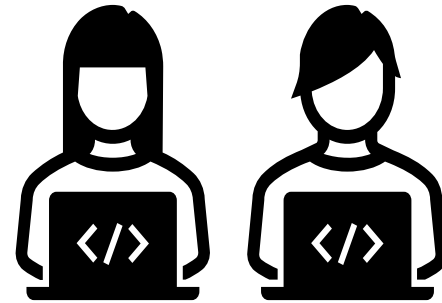
SLP District Admins & Kiwanis Advisors



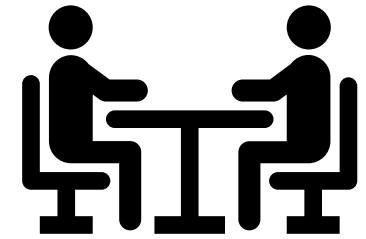
Must have a cleared and current Kiwanis background check on file with Kiwanis



Review & follow all Kiwanis youth protection policies & procedures



Complete online Youth Protection Praesidium Training courses



Monitor and supervise students

Report red-flag incidents to SLP event coordinators



SLP Chaperones

Kiwanis Member/Non-members

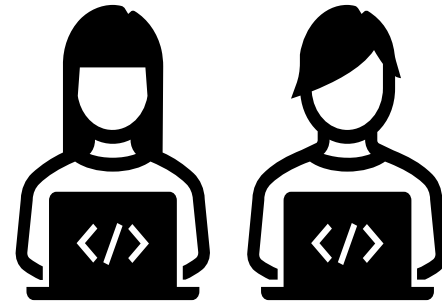


Must have a cleared and current Kiwanis background check on file with Kiwanis when chaperoning single-day off school premises or overnight SLP event



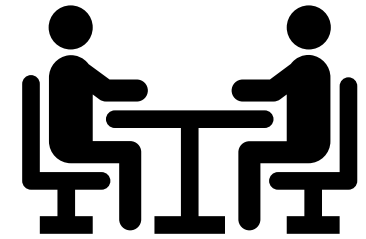
Review & follow all Kiwanis youth protection policies & procedures

*** Must be 21 years or older**



Complete 3 online Youth Protection Praesidium Training courses

1. Abuse Risk Mgmt.
2. Social Media Safety
3. Preventing Sexual Activity Among Adolescents



Monitor and supervise students

Report red-flag incidents to SLP event coordinators

Chaperone-to-Student Ratio Requirements

- **Single-day SLP event** = A minimum of 1 background checked adult per 50 youth
- **Overnight SLP event** = A minimum 1 background checked adult chaperone per 10 SLP members
 - 1 adult male for each 10 youth males or part of 10 youth males AND
 - 1 adult female for each 10 youth females or part of 10 youth females
 - Adults MAY NOT share sleeping quarters with students unless it is their child



Chaperone-to-Student Ratio Best Practices

- **2, 3, or more background-checked adults per activity**

Consider your ability to:

- Supervise & monitor
- Check in with youth regularly
- Allow a leader or chaperone to tend to an urgent situation while others lead the group

This will change depending on activity setting, agenda, and other factors

Having 2, 3, or more adults discourages inappropriate one-on-one engagement and can help hold student members and other advisors/chaperones accountable to the code of conduct and other program guidelines



Safe Virtual SLP Club Meetings

Like with in-person activities, we advise at least 2-3 background-checked adults in virtual programs

Whether you have 5 youth or 80, the recommendation is at least 2 adults





Youth Protection Social Media & Communication Policy

Social Media Connections	Social Media Connections	Social Posts	Photos	Rule of 3
Never initiate, follow, friend, or like posts or pages of individual students	Connect via an SLP club page/account and not an individual member account	Treat all social posts and interactions as professional and public	Never post pictures of youth on your personal social media pages	Avoid 1:1 student to adult texts and emails by adding an additional adult on electronic communication, e.g. another advisor/DA, parent or guardian





YP Policy & Practice

Transportation Best Practices

- At least three people in a car
- Student(s) ride in the back seat/rows
- Get parent/guardian approval prior to transporting
- Follow local school and traffic safety laws
- No texting or using phone while driving





Youth Protection Medication policy

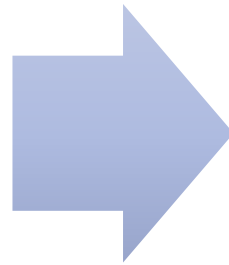
- Possession of prescription and non-prescription medications should only be allowed with *written* permission from parent or guardian
- During overnight stays, keep parent or guardian signed medical forms safe and accessible for an emergency





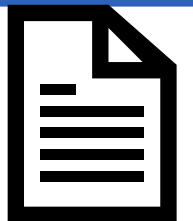
Youth Protection Report Troubling Behaviors

If a Kiwanian observes troubling behavior involving a youth at a Kiwanis event, or becomes aware of a situation that is illegal or potentially unsafe for a young person at a Kiwanis event, or if the Kiwanian becomes aware of the troubling behavior after the event:



Kiwanian **must**
immediately:

- Contact leaders of the event
- Provide notification to law enforcement personnel as appropriate
- Follow all local, state, provincial and federal laws regarding reporting





Youth Protection Abuse Reporting Helpline

YOUTH PROTECTION HELPLINE 866-607-SAFE (7233)

Kiwanis Youth Protection Helpline

- Staffed 24 hrs/7 days a week by trained professionals
- Kiwanis SLP and adult members can report inappropriate behavior, abuse, or policy violations
- Calls then routed to Youth Protection team
- Callers may remain anonymous



Background Checks Frequently Asked Questions



- Kiwanis contracts with Safe Hiring Solution's – Safe Visitor online application portal
- Individual email link is sent to email on file **Check spam folder**
- US\$25 processing fee for SLP advisors, subsidized by KYP
 - Depending on your country/state court document costs, members and non-member chaperones may pay an additional fee
- Search county, state/province, national criminal records
- Applications may process in 1-2 weeks; Submit weeks in advance of Key Club event
- Good for 2 years
- Cleared dates are tracked and monitored for compliance
- Direct bill club or SLP District accounts available



How to Get a Kiwanis Background Check

- US Kiwanis secretaries click on 'envelope' icon to generate individual member link
- Canadian Kiwanis secretaries and members request local background/vulnerable service check hard copy and mail it to Kiwanis International
- Caribbean/international Kiwanis secretaries and members request individual links by emailing backgroundchecks@Kiwaniis.org

A screenshot of the Kiwanis Member Management web interface. The interface has a left sidebar with icons for 'Members' (an envelope icon), 'Secretary Dashboard', 'Club Bylaws', 'Education', and 'Membership'. The main content area is titled 'Member Management' and includes tabs for 'Sec. Dashboard', 'Member Admin', 'Monthly Report', 'Annual Report', and 'Finances'. Below these are buttons for 'Excel Directory', 'Printable Directory', and 'New Member'. A paragraph explains the page's function. Below this is a row of tabs: 'All Active', 'Corporate', 'Honorary', 'Satellite', 'Former', 'Life Member', 'Spouse', and 'Multi Club'. There is also an 'Exclude Honorary Members' button. A 'Show' dropdown is set to '10' and a 'Search' field is present. A table lists members with columns for Name, Member ID, Email, Details, Edit, Delete, and Renew. The first member is Susan, and the second is Leon. In the 'Details' column for Leon, there is a yellow envelope icon. A red box highlights this icon, and a red arrow points to it from the right. Another red box highlights the 'Background Check' link in the 'Details' column for Susan, with a red arrow pointing to it from the right. The 'Background Check' link is also circled in red.

Background Check online application portal



Kiwanis International

Welcome to the approval process.

This registration process includes:

Information Collection

Background Check Authorization

Please click the 'Next Step' button to start the process

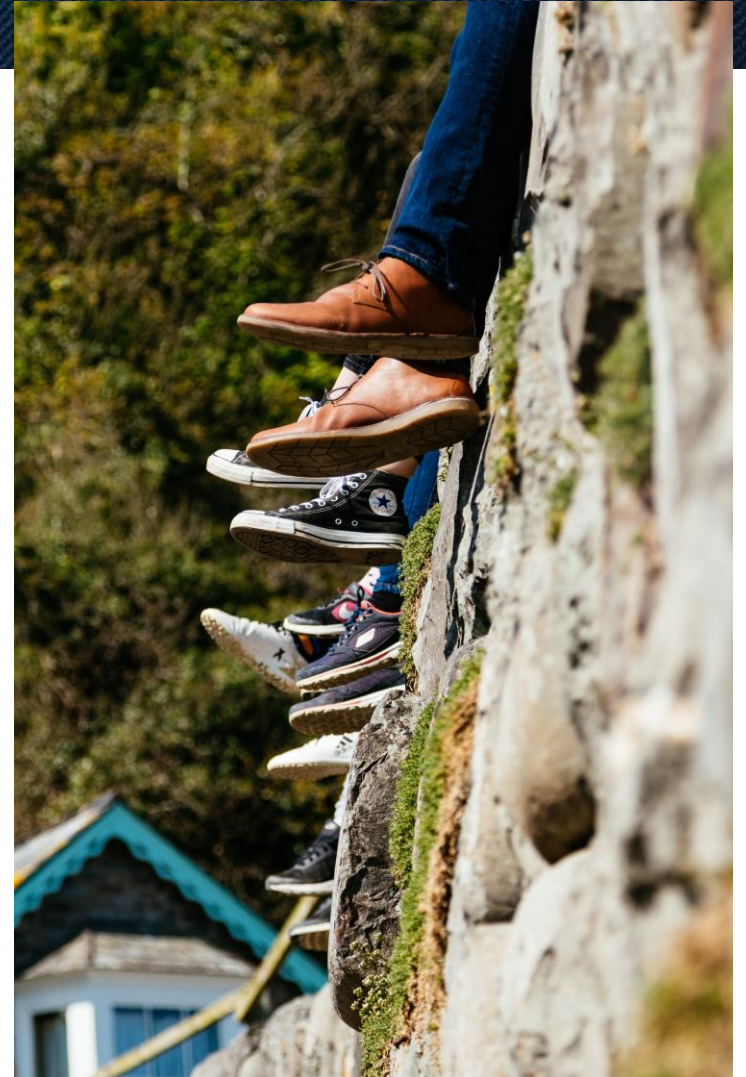
Next Step →





Working Toward the Future

Our goal is to reach & maintain 100% background check compliance for advisors of all Kiwanis Youth Programs





Culture of Care

What is Creating a Culture of Care?

Kiwanis Culture of Care initiative provides students with training and resources to be leaders in their school:

- Preventing bullying
- Reducing incidences of violence
- Understanding healthy relationships
- Respecting personal boundaries
- And more





Culture of Care

CKI/Key Club Training & Awareness

CKI and Key Club Culture of Care training curriculum, activities and meeting guides

Training presented at:

- ICON training workshops
- GATC training workshops
- September – Suicide Prevention Month
- October – Bullying Prevention Month

Culture of Care Workshops

Healthy Boundaries –
Out of Bounds

You Talking to Me? Effective
Peer Communication

Removing Blindfold:
Bystander Intervention 101



Culture of Care

Mental Health Partners & Resources

CKI + Active Minds

- Changing the conversation about mental health on college campuses
- Self-Care resources



Key Club + Erika's Lighthouse Beacon of Hope

- Depression education
- Teen empowerment videos
- Teen mental health awareness



Builders Club/K-Kids + Project Happiness

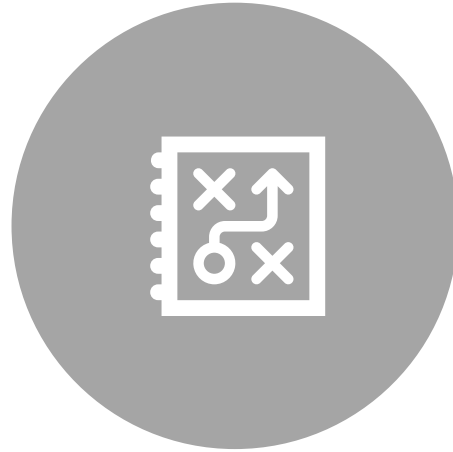
- Student handbooks
- Videos
- Pay it Forward activity

Project Happiness

Tips for Club Success



CLUB SECRETARIES SHOULD
CONSISTENTLY MONITOR THE
BACKGROUND CHECK STATUS OF
THEIR CLUB'S KIWANIS ADVISORS; THIS
INFORMATION LIVES IN KIWANIS
CONNECT



CREATE A PLAN TO REPLACE
KIWANIS ADVISORS, IF NEEDED



REMIND CLUBS THEY CAN BUDGET
ANNUALLY FOR THE \$25 BACKGROUND
CHECK EXPENSE; THIS MAY BE TAKEN
FROM THE ADMINISTRATIVE OR
SERVICE ACCOUNT



Questions & Requests



[Kiwanis.org/youthprotection](https://kiwanis.org/youthprotection)



Backgroundchecks@Kiwanis.org



YouthProtection@Kiwanis.org



CultureofCare@Kiwanis.org