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MINUTES OF THE MEETING OF

KIWANIS CHILDREN’S FUND BOARD OF TRUSTEES

October 23-26, 2019

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MINUTES OF THE

MEETING OF THE KIWANIS CHILDREN'S FUND BOARD OF TRUSTEES

October 23-26, 2019

The meeting of the Board of Trustees of the Kiwanis Children's Fund was held at the Kiwanis International Office in Indianapolis, Indiana, USA, October 23-26, 2019. Those present were: Ann Wilkins, President; George E. H. Cadman, Q.C., Immediate Past President; Norman A. Velnes, President-elect; Robert M. Garretson, Treasurer; Stan D. Soderstrom, Executive Director; Trustees Patricia Barsotti, Matthew Cantrall, Filip Delanote, Peter J. Mancuso, Robert S. Maxwell, Benjamin R. Osterhout, Serena Quek, Armand St. Raymond, John Tyner II, C.K. Yang, Amy Zimmerman; and Ann Updegraff Spleth, Chief Operating Officer. Absent: Trustee James M. Rochford.

The meeting was called to order by President Ann Wilkins on Saturday, October 26, 2019 at 10:10 a.m. in Indianapolis, Indiana, USA. An invocation was given by George E. H. Cadman, Q.C.

The following reports were received:

REPORT OF THE PRESIDENT

The Report of the President was presented by Ann Wilkins as shown in **Tab 01**.

REPORT OF THE IMMEDIATE PAST PRESIDENT

The Report of the Immediate Past President was presented by George E. H. Cadman, Q.C., as shown in **Tab 02**.

REPORT OF THE PRESIDENT-ELECT

The Report of the President-elect was presented by Norman A. Velnes, as shown in **Tab 03**.

REPORT OF THE TREASURER

The Report of the Treasurer was presented by Robert M. Garretson, as shown in **Tab 04**.

REPORT OF THE KIWANIS CHILDREN'S FUND EXECUTIVE DIRECTOR

The Report of the Kiwanis Children's Fund Executive Director was presented by Stan D. Soderstrom, as shown in **Tab 05**.

REPORT OF THE K.I. REPRESENTATIVE (K.I. VICE PRESIDENT) TO THE KIWANIS CHILDREN'S FUND BOARD

The Report of the K.I. Representative (K.I. Vice President) to the Kiwanis Children's Fund Board was presented by Arthur N. "Art" Riley, as shown in **Tab 06**.

REPORT OF THE KIWANIS CHILDREN'S FUND CHIEF OPERATING OFFICER

The Report of the Kiwanis Children's Fund Chief Operating Officer was presented by Ann Updegraff Spleth, as shown in **Tab 07**.

APPROVAL OF JUNE 26, 2019 BOARD MEETING MINUTES

Upon motion duly made by President-elect Norman A. Velnes, and seconded, the following recommendation was adopted:

That the Kiwanis Children's Fund Board approves the minutes of the Board meeting held on June 26, 2019 in Walt Disney World Resort, Orlando, Florida, USA, as shown in Tab 08.

STRATEGIC PLAN

Upon motion duly made by Trustee Filip Delanote, and seconded, the following recommendation was adopted:

That the Kiwanis Children's Fund Board adopts the strategic plan as shown in Tab 09.

REPORT OF THE EXECUTIVE COMMITTEE

The Report of the 2019-20 Executive Committee, Ann Wilkins, Chair, was presented. (Tab 10)

APPOINTING CHIA SING HWANG AS SPECIAL ASSISTANT TO THE KIWANIS CHILDREN'S FUND PRESIDENT

Upon recommendation of the Executive Committee, it was moved and adopted:

That the Kiwanis Children's Fund Board appoints Chia Sing Hwang of Malaysia District as Special Assistant to the Kiwanis Children's Fund President, effective October 1, 2019, for a three-year term to be reviewed annually.

APPOINTMENT OF VICE CHAIRS FOR GRANTS AND DEVELOPMENT COMMITTEES

Upon recommendation of the Executive Committee, it was moved and adopted:

That the Kiwanis Children's Fund Board appoints Amy Zimmerman as Vice Chair of the Grants Committee and Matthew Cantrall as Vice Chair of the Development Committee for the 2019-20 administrative year.

This completed the action of the Executive Committee and the report was accepted.

REPORT OF THE BYLAWS AND POLICIES COMMITTEE

The Report of the 2019-20 Bylaws and Policies Committee, Filip Delanote, Chair, was presented. (Tab 11)

No action taken.

The Bylaws and Policies Committee report was accepted.

REPORT OF THE DEVELOPMENT COMMITTEE

The Report of the 2019-20 Development Committee, Matthew Cantrall, Acting Chair, was presented. **(Tab 12)**

No action taken.

The Development Committee and the report was accepted.

REPORT OF THE FINANCE/INVESTMENT COMMITTEE

The Report of the 2019-20 Finance/Investment Committee, Robert M. Garretson, Chair, was presented. **(Tab 13)**

APPROVAL OF 2019-20 KIWANIS CHILDREN'S FUND AND THE ELIMINATE PROJECT BUDGETS

Upon recommendation of the Finance/Investment Committee, it was moved and adopted:

That the Kiwanis Children's Fund Board approves the 2019-20 budgets for Kiwanis Children's Fund at a surplus of US\$64,553 and for The Eliminate Project at a deficit of US\$7,468,555.

This completed the action of the Finance/Investment Committee and the report was accepted.

REPORT OF THE GRANTS COMMITTEE

The Report of the 2019-20 Grants Committee, John Tyner II, Chair, was presented. **(Tab 14)**

GRANT PROPOSAL FROM CIRCLE K INTERNATIONAL

Upon recommendation of the Grants Committee, it was moved and adopted:

That the Kiwanis Children's Fund Board approves a grant of US\$12,000 to Circle K International for SPARK.

This completed the action of the Grants Committee and the report was accepted.

REPORT OF THE PERFORMANCE ASSESSMENT COMMITTEE

The Report of the 2019-20 Performance Assessment Committee, George E. H. Cadman, Q.C., Chair, was presented. **(Tab 15)**

KIWANIS CHILDREN'S FUND TRUSTEE QUESTIONNAIRE RESULTS

Upon recommendation of the Executive Committee, it was moved and adopted:

That the Kiwanis Children's Fund Board approves the following actions to address concerns raised in responses to the 2019 performance assessment questionnaire.

- **The Development Committee is requested to provide regular reports to the Board on the progress and financial results of the organization's three-year fundraising strategy.**
- **Comments regarding concerns about lack of diversity in Board representation are referred to the Joint Committee to aid in its nominating duties.**
- **Comments related to ways the Board and/or organization most need to improve are referred to Staff to review and to make recommendations to address these issues no later than the June 2020 Board meeting.**

This completed the action of the Performance Assessment Committee and the report was accepted.

NEXT BOARD MEETING – FEBRUARY 20, 2020

The next meeting of the Board of Trustees will be February 20, 2020 via GoToMeeting.

The meeting adjourned sine die on Saturday, October 26, 2019 at 12:20 p.m.