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# **MINUTES OF THE**

# **MEETING OF THE KIWANIS INTERNATIONAL BOARD OF TRUSTEES**

### October 2, 2020

The meeting of the Board of Trustees of Kiwanis International convened via GoToMeeting, October 2, 2020. Those present were: Arthur N. Riley, President; Daniel Vigneron, Immediate Past President; Peter J. Mancuso, President-elect; Bert West, Vice President; Stan D. Soderstrom, Executive Director; Trustees Wilfredo G. Aguilar, Katrina J. Baranko, Gunnsteinn Björnsson, Gary Cooper, Kip Crain, George R. Delisle, Chuck Fletcher, Buheita Fujiwara, Elio Garozzo, David W. Hurrelbrink, Michael Mulhaul, Sam Sekhon, Ronald E. Smith, and Cathy Szymanski. Guests: Norman A. Velnes, President, Kiwanis Children's Fund; Jon-Fadri Huder, President, Kiwanis International-European Federation; and Kenneth A. Alovera, Chair, Kiwanis Asia-Pacific. Absent: Trustee Michel Fongue.

The meeting was called to order by President Arthur N. Riley on Friday, October 2, 2020 at 8:30 a.m. (EDT) via Zoom Meeting. An invocation was given by David W. Hurrelbrink.

The following reports were received:

# **REPORT OF THE PRESIDENT**

The report of the President, Arthur N. Riley, is attached as Tab 01.

# **REPORT OF THE IMMEDIATE PAST PRESIDENT**

The report of the Immediate Past President, Daniel Vigneron, is attached as Tab 02.

# **REPORT OF THE PRESIDENT-ELECT**

The report of the President-elect, Peter J. Mancuso, is attached as Tab 03.

# **REPORT OF THE VICE PRESIDENT**

The report of the Vice President, Bert West, is attached as Tab 04.

# **REPORT OF THE EXECUTIVE DIRECTOR**

The report of the Executive Director, Stan D. Soderstrom, is attached as Tab 05.

# **REPORT OF THE BOARD COUNSELOR TO CIRCLE K INTERNATIONAL**

The report of the Board Counselor to Circle K International, Cathy Szymanski, is attached as Tab 06.

# **REPORT OF THE BOARD COUNSELOR TO KEY CLUB INTERNATIONAL**

The report of the Board Counselor to Key Club International, Gary Cooper, is attached as Tab 07.

# **GENERAL CONSENT ITEMS**

Upon motion duly made by Trustee George R. Delisle, and seconded, the following recommendations were adopted:

# **APPROVAL OF JULY 24, 2020 MINUTES**

That the Kiwanis International Board approves the minutes of the board meeting held July 24, 2020, in Indianapolis, Indiana, USA (and, via GoToMeeting), as shown in Tab 08.

# **REPORT OF THE KIWANIS INTERNATIONAL PAST PRESIDENTS COMMITTEE**

That the Kiwanis International Board receives the report of the Kiwanis International Past Presidents Committee, as shown in Tab 09.

# 2020-21 KIWANIS INTERNATIONAL COMMITTEE UPDATES

That the Kiwanis International Board approves the updates to 2020-21 Kiwanis International Committees as shown in Tab 10.

# ADMINISTRATIVE ACTION REPORT

That the Kiwanis International Board approves the Administrative Action Report as shown in Tab 11.

# **RATIFICATION OF CHANGE TO THE 2021 KIWANIS ASIA-PACIFIC CONVENTION**

That, in light of the ongoing pandemic, the Kiwanis International Board agrees with the decision of the Kiwanis Asia-Pacific Executive Board, as shown in Tab 12, to cancel the 2021 Kiwanis Asia-Pacific Convention as an in-person meeting and instead hold it virtually. The Kiwanis Asia-Pacific Bylaws require the agreement of Kiwanis International for such a decision.

# **KEY CLUB 2.0 REPORT**

That the Kiwanis International Board receives the report of the Key Club 2.0 Committee as shown in Tab 13.

# **REPORT OF THE EXECUTIVE COMMITTEE**

The report of the 2020-21 Executive Committee, Arthur N. Riley, Chair, was presented. (Tab 14)

# **DETERMINATION AND DECLARATION OF EMERGENCY CONDITIONS**

Upon recommendation of the Executive Committee, it was moved and adopted:

# That the Kiwanis International Board adopts a new Policy C.13 – Determination of Emergency Conditions as shown below:

# Policy C. General

# **13. Determination of Emergency Conditions**

<u>The Kiwanis International shall use the following criteria to determine whether emergency</u> <u>conditions exist or continue at any given time. Additional criteria may be considered, as</u> <u>deemed relevant.</u>

- a) The ability of clubs and districts to meet, serve their communities, and raise funds.
- b) <u>Travel restrictions, domestic and international.</u>
- c) <u>Health and safety risks, requirements, and precautions.</u>
- d) <u>Schools and universities in session with regular attendance.</u>
- e) Financial impact on businesses and the economy, organizations, clubs, and members.

# <u>The Kiwanis International shall review these factors at each regular Board meeting until such</u> <u>time as the KI Board considers that the emergency conditions no longer exist.</u>

Further, that, in accordance with the provisions of Kiwanis International Bylaws and Policies, the Kiwanis International Board declares that a condition of emergency continues to exist due to the COVID-19 global pandemic. Because of this, the board authorizes all Kiwanis affiliates and subsidiaries, including clubs and districts, to continue to take such extraordinary actions as they deem necessary directly related to protecting clubs, members, and those Kiwanis serves from the health, safety and financial implications of this crisis.

# ADJUSTED PLAN FOR BYLAWS MODERNIZATION REVISION

Upon recommendation of the Executive Committee, it was moved and adopted:

That the Kiwanis International Board approves the process and timeline for consideration of the KI Bylaws Modernization Revision project shown in Exhibit A.

#### **RE-PROPOSAL OF BOARD-SPONSORED BYLAW AMENDMENTS FROM 2020**

Upon recommendation of the Executive Committee, it was moved and adopted:

# That the Kiwanis International Board proposes the Kiwanis International Bylaw amendments and resolution shown below to the House of Delegates at the 2021 Kiwanis International convention.

#### Amendment: Protection of Kiwanis Name and Marks

**Purpose:** To provide stronger protection of the Kiwanis name and marks and therefore reduce liability risk exposure for Kiwanis International, clubs, and districts. **Effective date:** October 1, 2021

#### Amendment: Designation of Kiwanis International Officers

**Purpose:** To adhere to best governance practices and significantly reduce liability for both Kiwanis International and key leaders by reducing the stated officers of the corporation to just the top offices of president, president-elect, vice president, immediate past president, and executive director. **Effective date:** October 1, 2021

#### Amendment: New Member Add Fee

**Purpose:** To relocate the provision regarding the existing new member add fee and clarify the text, with no change of existing meaning or implementation. **Effective date:** October 1, 2021

#### Amendment: Voting Process to Elect Kiwanis International Vice President

**Purpose:** To revise the election process for Kiwanis International Vice President to allow delegates more options if no candidate receives a majority vote on the first ballot. **Effective date:** October 1, 2021

#### Amendment: Basic Structure Governing Comprehensive Bylaws Revisions

**Purpose**: To adopt a basic structure that will govern consideration of major bylaws revisions, whenever comprehensive amendments are deemed necessary or advisable. **Effective date:** August 1, 2021

# Resolution: 2022 Kiwanis International Bylaws Modernization Revision

**Purpose**: 1) To request the Kiwanis International Board to propose the pending bylaws modernization revision; and 2) to adopt special rules that will govern consideration of the modernization revision at the 2022 Kiwanis International Convention. **Effective date:** August 1, 2021

# NEW BYLAWS AMENDMENTS REGARDING EMERGENCY CONDITIONS

Upon recommendation of the Executive Committee, it was moved and adopted:

# That the Kiwanis International Board proposes the Kiwanis International Bylaw amendments as shown in Exhibit B to the House of Delegates at the 2021 Kiwanis International convention.

# KIWANIS ELECTIONS CAMPAIGN POLICY AND PROCEDURES

Upon recommendation of the Executive Committee, it was moved and adopted:

That the Kiwanis International Board revises Policy B.23 – <u>Official</u> Endorsement of Candidates for Kiwanis International Office and Procedure 193 – Kiwanis International Election Campaign Standards, as shown below.

#### **Policy B. International Administration**

#### 23. Official Endorsement of Candidates for Kiwanis International Offices

- **k.** Campaigning for endorsement within a district must be limited to in-person interaction at Kiwanis meetings or events within the district, or via campaign materials distributed either inperson, via postal mail, or via email to club members within the district. Campaigning for endorsement within a district by other means by either the candidate or campaign staff including social media and online platforms is not allowed.
- k. <u>1.</u> Candidates may not campaign outside their own districts until the beginning <u>Endorsed</u> candidates may not campaign outside the district of their primary club until October 1 of the administrative year during which the <u>Kiwanis International</u> election will be held.

# **Procedure 193 - Kiwanis International Election Campaign Standards**

#### 193.6 - Neutrality

<u>All members of the Kiwanis International Board are expected to maintain neutrality</u> <u>surrounding elections, refraining from publicly endorsing or showing preference to any</u> <u>candidate for office, either explicitly or implicitly.</u>

No resources of Kiwanis International shall be used to promote or provide preferential treatment for any candidate. This includes social media directly controlled by Kiwanis International.

#### <u> 193.7 – Expense coverage</u>

The only candidates who may have travel or other expenses paid or reimbursed by Kiwanis International are those already serving in an elected Kiwanis International Board position who are entitled to such expenses in performing the duties of office.

# <u>193.8 – Candidates Serving in Appointed Positions</u>

Candidates for Kiwanis International Trustee or Vice President shall not simultaneously serve as a chair of any committee or task force appointed by the Kiwanis International President or Board unless such candidate is a member of the Kiwanis International Board.

(Existing 193.6 and 193.7 shall be renumbered to 193.9 and 193.10, respectively.)

This completed the report of the Executive Committee.

# REPORT OF THE BOARD COMMITTEE ON AUDIT AND FINANCE

The report of the 2020-21 Board Committee on Audit and Finance, Bert West, Chair, was presented. (**Tab** 15)

# 2020-21 Spending Authority for Kiwanis International and Circle K International

Upon recommendation of the Board Committee on Audit and Finance, it was moved and adopted:

That the Kiwanis International Board approves a four-month (October 2020-January 2021) interim budget/spending authorization for the fiscal year 2020-21 for Kiwanis International of US\$7,000,000.

Further, that the Kiwanis International Board approves a four-month (October 2020-January 2021) interim budget/spending authorization for the fiscal year 2020-21 for Circle K International of US\$160,000.

# CONTINUATION OF FEE WAIVER FOR NEW MEMBERS OF EXISTING CLUBS FY 2020-21

Upon recommendation of the Board Committee on Audit and Finance, it was moved and adopted:

That, due to the continuing emergency conditions, the Kiwanis International Board approves the continuation of the waiver of the Kiwanis International new member enrollment fees for new members of existing Kiwanis clubs (excluding new clubs) from October 1, 2020 to December 31, 2020. Further, the Kiwanis International Board recommends that districts and clubs also waive their respective new member enrollment fees for the same period. District new member enrollment fees will not be collected by Kiwanis International.

# KOREA SUBSIDY REQUEST

Upon recommendation of the Board Committee on Audit and Finance, it was moved and adopted:

That the Kiwanis International Board declines the request from Korea for an annual subsidy of US\$12,000 for the 2020-21 administrative year.

# ROMANIA PROVISIONAL DISTRICT REQUEST FOR DUES RELIEF 2020-21

Upon recommendation of the Board Committee on Audit and Finance, it was moved and adopted:

# That the Kiwanis International Board provides a grant for clubs in the Romania Provisional District for the 2020-21 administrative year equal to the difference between Tier A dues (US\$52) and Tier C dues (US\$23), for an estimated total of US\$18,000 to US\$20,000.

This completed the report of the Board Committee on Audit and Finance.

#### **REPORT OF BOARD COMMITTEE ON LEADERSHIP DEVELOPMENT AND EDUCATION**

The report of the 2020-21 Board Committee on Leadership Development and Education, Katrina Baranko, Chair, was presented. (**Tab 16**)

#### APPROVAL OF NEW KIWANIS AMPLIFY LEADERSHIP DEVELOPMENT PROGRAM

Upon recommendation of the Board Committee on Leadership Development and Education, it was moved and adopted:

That the Kiwanis International Board approves the new Kiwanis Amplify leadership development program as shown in Exhibit A, to begin April 2021, as well as the proposed program budget of US\$75,000, as shown in Exhibit B.

This completed the report of the Board Committee on Leadership Development and Education.

# **REPORT OF BOARD COMMITTEE ON MEMBERSHIP**

The report of the 2020-21 Board Committee on Membership, Sam Sekhon, Chair, was presented. (Tab 17)

#### PREVENTING MEMBERS REMOVED FROM A KIWANIS CLUB FROM JOINING OTHER CLUBS

Upon recommendation of the Board Committee on Membership, it was moved and adopted:

That the Kiwanis International Board approves the following changes to Procedure 344.10 – [Club Member Accused of Conduct Unbecoming] Official Records, Notification, and Separate Disciplinary Action, effective December 1, 2020:

#### 344 – Club Member Accused of Conduct Unbecoming

#### 344.10 - Official Records, Notification, and Separate Disciplinary Action

- A. Official Records: The club shall retain all official records on the matter in a confidential file, as long as required by applicable law. Official records are: the Allegation Report, Investigation Report, Hearing Record, Board Report, and Appeal Record if any. (10/12) (4/13)
- **B.** Notification of Kiwanis International: A copy of all official records shall be sent to the Executive Director of Kiwanis International within thirty (30) days of the conclusion of all proceedings to retain in a confidential file. This provides documentation that the club

completed due diligence regarding the allegation, as well as a safeguard against club records being lost or destroyed at a later date. (10/12) (4/13) If the member was disciplined by the club in any way for 'conduct unbecoming' and if he/she is also a Kiwanis International officer, Kiwanis International may take separate disciplinary action against the member as it deems appropriate. (4/13) The record of any former member who has been removed from a Kiwanis club for conduct unbecoming will be notated by Kiwanis International in the membership database. If another Kiwanis club attempts to add a member who appears in the database as being removed from a previous club for conduct unbecoming, Kiwanis International will notify the new club, prior

to addition, of the previous removal. After acknowledging such notification, the new club will have the option to add the member if it still wishes to do so.

# HOLDING CHARTER CELEBRATION WITHIN 90 DAYS OF COMPLETION OF CLUB

Upon recommendation of the Board Committee on Membership, it was moved and adopted:

# That the Kiwanis International Board approves the following change to Procedure 307 - Club Charter.

# **307 - CLUB CHARTER**

# 307.1 - Signatures on Charter

Upon the organization of the Kiwanis club and approval by the International Board, a charter signed by the International President, Executive Director, and the district governor will be issued to the club. For clubs formed within a federation, the charter may also be signed by the president and the secretary of the federation. (6/91)

#### 307.2 - Charter Ceremony

<u>A newly chartered Kiwanis club must hold its charter ceremony within 90 days after official</u> notification from Kiwanis International that the chartering process, including all necessary paperwork and fees, has been completed.

# 307.23 - Charter Presentation (1/13)

On behalf of Kiwanis International, the governor or the governor's representative will personally present the new charter to each club. If the governor designates a representative, this person generally should be a past district governor. The presentation of a charter to the first new club in a non-districted area should be made by the International President or the President's representative. (6/91) (1/13)

# 307.34 - Language

Charters issued to clubs shall be printed in the official Kiwanis language of English. (6/91)

# 307.45 - Revisions to Club Bylaws

With the advice and consent of the International Board, the Executive Director shall make the necessary changes in the Standard Form for Club Bylaws to bring them into conformity with amendments to the International Bylaws, and all clubs shall be informed that such changes immediately apply to their club bylaws. (6/91) (10/91)

# KIWANIS ASIA-PACIFIC MATCHING GRANT REQUEST – JAPAN DISTRICT

Upon recommendation of the Board Committee on Membership, it was moved and adopted:

That the Kiwanis International Board approves the matching grant request from the Japan District in the amount of US\$4,000 for Service Leadership Program education and training initiatives.

# KIWANIS ASIA-PACIFIC MATCHING GRANT REQUEST – MALAYSIA DISTRICT

Upon recommendation of the Board Committee on Membership, it was moved and adopted:

# That the Kiwanis International Board approves the matching grant request from the Malaysia District in the amount of US\$16,000 for growth efforts within the district.

#### KIWANIS ASIA-PACIFIC MATCHING GRANT REQUEST – NEPAL DISTRICT

Upon recommendation of the Board Committee on Membership, it was moved and adopted:

# That the Kiwanis International Board approves the matching grant request from the Nepal District in the amount of US\$20,000 for growth and education efforts within the district.

#### **EXTENSION OF 2019-20 DISTINGUISHED PROGRAM**

Upon recommendation of the Board Committee on Membership, it was moved and adopted:

# That the Kiwanis International Board approves extending the 2019-20 distinguished district program to allow 2019-20 governors to receive credit for new clubs opened through November 30, 2020.

This completed the report of the Board Committee on Membership.

# **REPORT OF BOARD COMMITTEE ON PUBLIC RELATIONS, IMAGE AND MARKETING**

The report of the 2020-21 Board Committee on Public Relations, Image and Marketing, George R. Delisle, Chair, was presented. (**Tab 18**)

No action was taken.

This completed the report of the Board Committee on Public Relations, Image and Marketing.

# **REPORT OF BOARD COMMITTEE ON RISK MANAGEMENT**

The report of the 2020-21 Board Committee on Risk Management, Peter Mancuso, Chair, was presented. (**Tab 19**)

#### SOCIAL MEDIA POLICY

Upon recommendation of the Board Committee on Risk Management, it was moved and adopted:

That the Kiwanis International Board adopts the following revisions to Policy B. 19 - Social Media Guidelines:

# POLICY B. INTERNATIONAL ADMINISTRATION

# **19. Social Media Guidelines**

All Kiwanis International Board members, District Governors, Governors-Elect and Lieutenant Governors shall adhere to the following guidelines when posting to a Blog, making comments online, or using Facebook, Twitter, <u>Instagram</u>, YouTube, LinkedIn, Flickr or any other tools that fall within the social media realm. (10/10)

Recognizing that the individual actions of each Kiwanis club member reflect upon the entire organization, the Board urges all districts and clubs to adopt a similar policy and for all Kiwanis members to abide by these guidelines. (10/10)

- a. Be aware that you are responsible, legally and morally, for what you say and post online.
- b. Do not post any items that promote, endorse, or condone violence.
- c. <u>Do not post any items that promote, endorse, or condone discrimination on the basis of race,</u> <u>color, creed, national origin, age or sex, including sexual orientation and gender identity.</u>
- d. Remember that your audience may include Kiwanis family members and nonmembers, both adults and youth, from many cultures throughout the world.
- e. Talk about your Kiwanis experience in positive terms.
- f. Make it clear that you are speaking only for yourself and any views posted are yours alone.
- g. Online conversations should be open, honest, and honorable.
- h. Do not post any items, make any comments, or share any material that would be inappropriate for children to read, view or share.
- i. Add value to the conversation.
- j. Know when to respond. You may disagree with a post, but never fight or air grievances online, and don't get caught up in someone else's rant or rage.
- k. Do not use foul language.
- 1. Don't speak of others in derogatory or degrading terms.
- m. Prior to posting any media online, obtain permission from any individuals who appear in that media. It could be illegal to do otherwise.
- n. Adhere to copyright and fair use.
- o. Use factual information and cite sources. (10/10)

All Kiwanis International Board members, District Governors, Governors-Elect, and Lieutenant Governors agree that if Kiwanis International staff, led by the Executive Director, in its sole discretion, requests that an individual remove a post for violating the social media polices set forth above, the individual shall promptly remove the post. If the individual disagrees with Kiwanis International staff's decision to remove a post, the individual may appeal the decision to the Risk Management Committee of the Kiwanis International Board, which Committee will then make a recommendation to the Kiwanis International Board. The individual must remove the post while the appeal is pending. Failure to remove the post when requested by Kiwanis International staff subjects the individual to discipline, including but not limited to immediate removal from office by the Kiwanis International Board.

<u>Kiwanis International staff will review posts that come to their attention but have no duty to</u> <u>affirmatively review posts by any Kiwanis International Board member, District Governor,</u> <u>Governors-Elect, or Lieutenant Governors or other members.</u>

# **DEPRAVED BEHAVIOR POLICY**

Upon recommendation of the Board Committee on Risk Management, it was moved and adopted:

# That the Kiwanis International Board adopts the following revisions to Policy C. 11 - Depraved or Unacceptable Behavior in Relation to Children or Youth:

# POLICY C. GENERAL

# 11. Depraved or Unacceptable Behavior in Relation to Children or Youth

Kiwanis defines depraved or unacceptable behavior in relation to children or youth as including but not limited to:

- <u>A formal criminal charge filed against a member of a club of inappropriate touching of someone</u> <u>under the age of 18</u>
- <u>A formal criminal charge filed against a member of a club involving the production, distribution, importation, reception, or possession of child pornography</u>
- Documented and confirmed inappropriate touching
- Documented and confirmed inappropriate sexual or bullying conversations
- Documented and confirmed behavior that would be considered contributing to the delinquency of a minor (such as alcohol or drugs)
- A felony conviction involving children or youth. (03/14)

If one of the above two formal criminal charges is filed against a member, a club shall immediately suspend such member until resolution of the criminal charges. If the accused member is found guilty of the criminal charges, whether by trial or plea, the club shall immediately remove the member. If a club fails to immediately suspend or remove the member as required by this policy, Kiwanis International may suspend or revoke the club's charter as provided in the Kiwanis International Bylaws.

This completed the report of the Board Committee on Risk Management.

# **REPORT OF THE BOARD COMMITTEE ON SERVICE AND PARTNERSHIPS**

The report of the 2020-21 Board Committee on Service and Partnerships, Ronald E. Smith, Chair, was presented. (**Tab 20**)

# APPROVAL OF CKI POLICY CODE CHANGES ADOPTED BY MARCH 2020 CKI COUNCIL

Upon recommendation of the Board Committee on Service and Partnerships, it was moved and adopted:

That the Kiwanis International Board approves CKI Policy Codes changes 1-26 adopted by the CKI Council on March 30, 2020, as shown in Exhibit B. Policy Code changes 27 and 28 are not approved at this time and referred back to the CKI Board.

# APPROVAL OF CKI BYLAW AMENDMENTS AND POLICY CODE CHANGES ADOPTED BY JULY 2020 CKI HOUSE OF DELEGATES/COUNCIL

Upon recommendation of the Board Committee on Service and Partnerships, it was moved and adopted:

That the Kiwanis International Board approves the CKI Bylaw amendments and CKI Policy Code changes adopted by the CKI House of Delegates/International Council on July 21, 2020, as shown in Exhibit C.

This completed the report of the Board Committee on Service and Partnerships.

# **OTHER BUSINESS**

# KIWANIS YOUTH PROGRAMS BOARD APPOINTMENTS 2020-21

Upon motion duly made by President-elect Peter J. Mancuso and seconded, the following recommendation was adopted:

That the Kiwanis International Board approves the following appointments to the 2020-21 Kiwanis Youth Programs Board, pending verification of clear background checks. Each person will begin their term on October 1, 2020, or upon acceptance of their appointment and shall serve for one-year term until September 30, 2021, unless otherwise specified.

Chair: Paul G. Palazzolo, Kiwanis International Past President

Vice-Chair: George E.H. Cadman, Q.C., Kiwanis Children's Fund Past President

**Immediate Past Chair: (pending)** 

Kiwanis International Officers: Daniel Vigneron, Immediate Past President Bert West, Vice President

Kiwanis International Board CounselorsGeorge R. Delisle, Trusteeto Key Club International:Gary Cooper, Trustee

Kiwanis International Trustees: Kip Crain (school superintendent) Chuck Fletcher (retired educator)

# **Subject Matter Experts:**

Two-year term: Karin Church, Key Club Administrator, Southwest District One-year term: Alexis Langerak, Key Club Administrator, Utah-Idaho District

Upon motion duly made by Trustee Cathy Szymanski and seconded, the following recommendation was adopted:

Further, that the Kiwanis International Board designates the authority to approve the nomination of the Kiwanis Youth Programs Immediate Past Chair to the Kiwanis International Board Executive Committee, prior to the next Kiwanis International Board meeting.

# **FREEZING OF TIERED DUES 2020-21**

In April 2020, the Kiwanis International Board adopted a declaration acknowledging that emergency conditions exist due to the COVID-19 pandemic and acknowledged that the organization's club and communities could be facing a fiscal crisis. At this meeting, the board has declared a continuation of these emergency conditions. In order to maintain the financial health of the organization, its clubs and communities, the board is exercising its authority under emergency conditions and makes the following motion:

Upon motion duly made by Vice President Bert West and seconded, the following recommendation was adopted:

That, due to the continuing emergency conditions, the Kiwanis International Board determines that tiered dues not be adjusted for any country for the administrative year 2020-21 and that clubs continue to be charged at the rates that applied for the 2019-20 administrative year.

# CREATION OF ORGANIZATIONAL OPERATIONS AND STRUCTURE ASSESSMENT COMMITTEE

There are external factors that may necessitate how Kiwanis does business in the future. These include but not limited to governmental regulations and currency exchange. Additionally, Kiwanis needs to be proactive in considering strategies as to how the organization will adapt to societal changes, Increased electronic communication, variance in district resources, growth in non-North American districts that will increase the demand for greater support in non-English speaking countries, organizational efficiencies, and improved district and member support through internal structural changes. As an organization, Kiwanis needs to be proactive and hopefully will recommend efficiencies that will improve organizational image, fund raising, and external visibility.

Upon motion duly made by Vice President Bert West and seconded, the following recommendation was adopted:

That the Kiwanis International Board approves the creation of an organizational operations and structure assessment committee to review previous organizational structure committee recommendations since 1967, study anticipated future regulatory and liability needs for the organization, and make recommendations to the Board, with Past Kiwanis International Trustee Greg Beard appointed as chair. President Art Riley will appoint committee members in consultation with the President-elect, Vice President, and Immediate Past President.

# **AKTION KIDS PROGRAM – EXPLORATORY COMMITTEE**

During its July 25, 2020 meeting, the Kiwanis International Past Presidents Committee discussed a proposal for a new Kiwanis program for children with special needs, called Aktion Kids. This program would be sponsored by Kiwanis International and benefit children with special needs, their families, teachers, other students, and the community. Kiwanis could provide volunteers to read to the children and assist with tasks otherwise assigned by the school as well as providing playgrounds that are special needs friendly and financial support for specific projects.

The K.I. Past Presidents Committee made recommendation for the Kiwanis International Board to establish an exploratory committee to investigate the possibility of an Aktion Kids program.

Upon motion duly made by Trustee Cathy Szymanski and seconded, the following recommendation was adopted:

That the Kiwanis International Board refers to the Board Committee on Service and Partnerships the recommendation of the Kiwanis International Past Presidents Committee to establish an exploratory committee to investigate the possibility of an Aktion Kids program, as shown in Tab 09.

# NEXT BOARD MEETING - JANUARY 20-23, 2021

The next meeting of the Board of Trustees will be January 20-23, 2021, in Indianapolis, Indiana, USA

The meeting adjourned sine die on Friday, October 2, 2020, at 10:48 a.m. EDT.