



Kiwanis®

YOUTH PROGRAMS

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KIWANIS YOUTH PROGRAMS BOARD OF DIRECTORS
July 7-8, 2021

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MINUTES OF THE
MEETING OF THE KIWANIS YOUTH PROGRAMS BOARD OF DIRECTORS

July 7-8, 2021

The meeting of the Kiwanis Youth Programs Board of Directors was held in Orlando, Florida, USA, July 7-8, 2021. Those present were:

In-Person: Paul G. Palazzolo, Chair; Donna T. Parton, Immediate Past Chair; Michelle Study-Campbell, Designated Director; and Directors Karin Church, Chuck Fletcher, and Alexis Langerak.

Online: George E.H. Cadman, Q.C., Vice-Chair; and Directors Gary Cooper, Kip Crain, George Delisle, Daniel Vigneron and Bert West.

Guests (In-person): President-designate Peter J. Mancuso; and Key Club 2.0 Work Group Chair, Elizabeth Tezza.

Guests (Online): Kiwanis International President Arthur N. Riley; Vice President-designate Katrina Baranko; and Trustees-designate Gary S. Graham and Daniel M. Leikvold.

A joint meeting was held on Wednesday, July 7 with the Kiwanis Youth Programs Board and Key Club International Board. No action was taken.

The meeting was called to order by Chair Paul G. Palazzolo on Thursday, July 8, 2021, at 9:00 a.m. EDT, in Orlando, Florida, USA (and via Zoom meeting).

A discussion was held regarding youth protection including background checks, training, and enforcement of policies.

REPORTS OF THE KIWANIS YOUTH PROGRAMS CHAIR AND DESIGNATED DIRECTOR

The Kiwanis Youth Programs Board received the report of the Chair, as shown in **Tab 01**, and the report of the Designated Director, as shown in **Tab 02**. A Youth Protection compliance update was also provided.

MINUTES OF THE FEBRUARY 3, 2021, KIWANIS YOUTH PROGRAMS BOARD MEETING

Upon motion duly made by Immediate Past Chair Donna T. Parton, and seconded, the following recommendation was adopted:

That the Kiwanis Youth Programs Board approves the minutes of the Board meeting held February 3, 2021 as shown in Tab 03.

RESULTS OF MARCH 18, 2021, EMAIL BALLOT

Upon motion duly made by Immediate Past Chair Donna Parton, and seconded, the following recommendation was adopted:

That the Kiwanis Youth Programs Board approves the results of the March 18, 2021, email ballot as shown in Tab 04.

MINUTES OF THE APRIL 15, 2021, KIWANIS YOUTH PROGRAMS BOARD MEETING

Upon motion duly made by Immediate Past Chair Donna Parton, and seconded, the following recommendation was adopted:

That the Kiwanis Youth Programs Board approves the minutes of the Board meeting held April 15, 2021 as shown in Tab 05.

MINUTES OF THE JUNE 3, 2021, KIWANIS YOUTH PROGRAMS BOARD MEETING

Upon motion duly made by Immediate Past Chair Donna Parton, and seconded, the following recommendation was adopted:

That the Kiwanis Youth Programs Board approves the minutes of the Board meeting held June 3, 2021 as shown in Tab 06.

MERGING OF KEY CLUB WEST VIRGINIA AND CAPITAL DISTRICTS

The Kiwanis West Virginia District is being consolidated by Kiwanis International with the Kiwanis Capital District, effective October 1, 2021. The Key Club International Bylaws, Article IX, Section 2, provide that: "Each Key Club district shall be coextensive with one of the districts of Kiwanis International unless other boundaries have been approved by the Key Club International Board prior to the review by the Kiwanis Youth Programs Board." The Kiwanis districts have agreed to keep the Key Club West Virginia District separate for one year, then merge it. Approval by this board is required.

Upon motion duly made by Director Chuck Fletcher, and seconded, the following recommendation was adopted:

That, due to the pending merge of the West Virginia and Capital Kiwanis Districts, the Kiwanis Youth Programs Board approves the recommendation of the Key Club International Board to continue the Key Club West Virginia District for the 2021-22 administrative year, independent of the Key Club Capital District but to be supervised and administered by the Kiwanis Capital District. Effective April 1, 2022, the Key Club West Virginia District will be merged with the Key Club Capital District.

2021-22 KIWANIS YOUTH PROGRAMS BOARD APPOINTMENTS

The Kiwanis Youth Programs Board received the report of the Joint Committee on Kiwanis International-Kiwanis Youth Programs, as shown in **Tab 07**, about board appointments for the 2021-22 administrative year. These are being made in accordance with the provisions of the Kiwanis Youth Programs bylaws.

Upon motion duly made by Director Karin Church, and seconded, the following recommendation was adopted:

That the Kiwanis Youth Programs Board appoints the following slate of officers for one-year terms beginning October 1, 2021.

- **Chair: George E.H. Cadman, Q.C.**
- **Immediate Past Chair: Paul G. Palazzolo**
- **Vice-Chair: Donna T. Parton**

Upon motion duly made by Immediate Past Chair Donna T. Parton, and seconded, the following recommendation was adopted:

Tat the Kiwanis Youth Programs Board confirms that existing Director Karin Church will continue the second year of her current term and re-appoints Alexia Langerak as Director for a new two-year term beginning October 1, 2021.

Additionally, the Kiwanis Youth Programs Board looks forward to welcoming the four appointments pending from the Kiwanis International Board, in accordance with the Kiwanis Youth Programs bylaws.)

KIWANIS YOUTH PROGRAMS BYLAW AMENDMENTS

It was recently discovered that the Kiwanis Youth Programs bylaws do not include information about Directors' terms which was an unintentional oversight. Additional non-substantive clarifications are also recommended.

Upon motion duly made by Director George R. Delisle, and seconded, the following recommendation was adopted:

That the Kiwanis Youth Programs Board amends the Kiwanis Youth Programs Bylaws as shown below. These amendments shall be effective July 18, 2021.

ARTICLE IV. BOARD OF DIRECTORS

Section 3. Designation of Directors; Qualifications; Term.

a. Designation, Selection, and Term. The Directors shall be:

- i. The Kiwanis International Vice President and Immediate Past President, whose terms shall be concurrent with their Kiwanis International offices.
- ii. Four (4) Kiwanis International Trustees who shall be recommended by the Kiwanis International President, subject to approval by the Kiwanis International Board each serving a one (1) year term, but without term limitation. Two of these Trustees shall be the present and immediate past designated Kiwanis International Board counselors to Key Club International, so long as such persons are still Kiwanis International Trustees during their year on the Kiwanis Youth Programs Board.
- iii. Two (2) Kiwanis club members who are not ~~sitting~~ members of the Kiwanis International Board, who shall be selected as provided in Section 15, each serving staggered two-year terms with a term limit of three consecutive terms.
- iv. All Kiwanis Youth Programs Board members must be members of a Kiwanis club in good standing.

- v. Time served by a person appointed to fill a Director vacancy with a partial term remaining shall not be counted for the purposes of this provision.

NEXT BOARD MEETING – NOVEMBER 18, 2021

The next meeting of the Kiwanis Youth Programs Board of Directors will be held November 18, 2021, via Zoom.

The meeting adjourned sine die on Thursday, July 8, 2021, at 12:30 p.m. EDT.