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**MINUTES OF THE**  
**MEETING OF THE KIWANIS YOUTH PROGRAMS BOARD OF DIRECTORS**

**July 5-6, 2022**

The meeting of the Kiwanis Youth Programs Board of Directors was held via Zoom meeting on Wednesday, July 5-6, 2022. Those present were:

**In-Person:** George E.H. Cadman, Q.C.; Chair; Donna T. Parton, Vice-Chair; Michelle Study-Campbell, Designated Director; Directors Katrina Baranko, Karin Church, Chuck Fletcher, Alexis Langerak (absent 7/5), Daniel M. Leikvold, and Arthur N. Riley.

**Guests:** Peter J. Mancuso, Kiwanis International President; Bert West, Kiwanis International President-elect; Lee Kuan Yong, Steve Ingram, and Hope Markes

**Online:** Paul G. Palazzolo (absent 7/6), Immediate Past Chair, Gary Cooper, Gary Graham

The meeting was called to order by Chair George E.H. Cadman, Q.C. on Tuesday July, 5, 2022, at 3:06 p.m. EDT, via Zoom meeting.

**KEY CLUB INTERNATIONAL CONVENTION QUORUM ADJUSTMENT- VOTE**

Upon motion duly made by Director Chuck Fletcher, and seconded, the following recommendation was adopted:

**That, due to the ongoing emergency conditions created by the COVID19 pandemic, the Kiwanis Youth Programs Board directs that quorum for the 2022 Key Club International convention is 165 delegates and delegates-at-large.**

The meeting adjourned sine die on Tuesday, July 5, 2022, at 5:16 p.m. EDT.

The meeting was called to order by Chair George E.H. Cadman, Q.C. on Wednesday, July 6, 2022, at 9:03 a.m. EDT, via Zoom meeting.

**REPORT OF THE KIWANIS YOUTH PROGRAMS CHAIR**

Upon motion duly made by Vice-Chair Chuck Donna T. Parton, and seconded, the following recommendation was adopted:

**That the Kiwanis Youth Programs Board receives the report of the Kiwanis Youth Programs Chair, as shown in Tab 01.**

**REPORT OF THE DESIGNATED DIRECTOR**

Upon motion duly made by Vice-Chair Donna T. Parton, and seconded, the following recommendation was adopted:

**That the Kiwanis Youth Programs Board receives the report of the Designated Director, as shown in Tab 02.**

## **MINUTES OF THE FEBRUARY 2, 2022, KIWANIS YOUTH PROGRAMS BOARD MEETING MINUTES**

Upon motion duly made by Director Chuck Fletcher, and seconded, the following recommendation was adopted:

**That the Kiwanis Youth Programs Board approves the minutes of the board meeting held February 2, 2022.**

### **2022-23 KIWANIS YOUTH PROGRAMS BOARD OFFICER APPOINTMENTS**

Upon motion duly made by Director Arthur N. Riley, and seconded, the following recommendation was adopted:

**That the Kiwanis Youth Programs Board appoints the following slate of officers for one-year terms beginning October 1, 2022.**

- **Chair: Donna T. Parton**
- **Immediate Past Chair: George E.H. Cadman, Q.C.**
- **Vice-Chair: Karin Church**
- **Designated Director/Secretary/Treasurer: Michelle Study-Campbell**

### **2022-23 KIWANIS YOUTH PROGRAMS BOARD DIRECTOR APPOINTMENTS**

Upon motion duly made by Director Arthur N. Riley, and seconded, the following recommendation was adopted:

**That the Kiwanis Youth Programs Board confirms that existing Director Alexis Langerak will continue the second year of her current term and appoints Brian Egger from the Pacific Northwest District as Director for a two-year term beginning October 1, 2022.**

### **2022-23 KIWANIS YOUTH PROGRAMS BUDGET**

Upon motion duly made by Director Gary Cooper, and seconded the following recommendation was adopted:

**That the Kiwanis Youth Programs Board approves the 2022-23 budget at a deficit of US\$166,156**

### **BUILDERS CLUB PLEDGE WORDING**

Upon motion duly made by Director Karin Church, and seconded, the following recommendation was adopted:

**That the Kiwanis Youth Programs Board changes the Builders Club Pledge to replace the word “mankind” with a more inclusive word, at staff’s discretion.**

### **NEW RISK MANAGEMENT FEE FROM KIWANIS INTERNATIONAL**

Upon motion duly made by Director Arthur N. Riley, and seconded, the following recommendations were adopted:

**That the Kiwanis Youth Programs Board recommends to the Kiwanis International Board that the risk management fee for Key Club be set at US\$1.00 per member for the 2022-23 year.**

**Further, That the 2022-23 Kiwanis Youth Programs Board, in consultation with the Key Club International Board, is encouraged to consider implementation of a dues adjustment for Key Club members, commencing October 1, 2023, which may include an allocation to cover a risk management fee.**

**Further, That the Kiwanis Youth Programs Board, in consultation with the Kiwanis Youth Programs Designated Director and Chief Financial Officer, consider sources for funding risk management fee for Key Club for the 2022-23 year, after a decision is rendered by the Kiwanis International Board in response to these recommendations.**

Upon motion duly made by Director Karin Church, and seconded, the following recommendation was adopted:

**That the 2022-23 Kiwanis Youth Programs Board is encouraged to consider adjustments of the sponsorship fees for Builders Clubs and K-Kids to include risk management.**

#### **NEXT BOARD MEETING – OCTOBER 12, 2022**

The next meeting of the Kiwanis Youth Programs Board of Directors will be held October 12, 2022 via Zoom

The meeting adjourned sine die on Wednesday, July 6, 2022, at 2:06 p.m. EDT.