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KIWANIS INTERNATIONAL BOARD OF TRUSTEES
October 5, 2024

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MINUTES OF THE
MEETING OF THE KIWANIS INTERNATIONAL BOARD OF TRUSTEES

October 5, 2024

The meeting of the Board of Trustees of Kiwanis International convened Saturday, October 5, 2024, in Indianapolis, Indiana, U.S. and via Zoom Meeting.

Those present were:

In-Person: Lee Kuan Yong, President; Katrina J. Baranko, Immediate Past President; Michael Mulhaul, President-elect; Hope Markes, Vice President; Paul Palazzolo, Executive Director; Trustees: Dennis G. Baugh, Mario Bruni, Matthew Cantrall, Filip Delanote, Trinidad P. Gonzales, Dawn Puderbaugh Hodges, Chang-Ching Hsu, Steven R. Ingram, Gary Jander, Mohan Lamsal, Maura Magni, Jackie Sue McFarlin, Jo Schwartz, Scott Sims, Cathy Tutty

Guests: Kiwanis Children's Fund Chair: Robert S. Maxwell; Asia-Pacific Chair: Wu-Tien Huang; Kiwanis International-Europe President: Gunnsteinn Björnsson; Circle K International President: Taylor DiCicco; Key Club International Vice President: Carissa Andorf

Interpreter: Vivian Tsai (Chinese)

The meeting was called to order by President Lee Kuan Yong on Saturday, October 5, 2024, at 9:27 a.m. (ET) in Indianapolis, Indiana, U.S. and via Zoom Meeting. An invocation was given by Vice President Hope Markes.

LEADERSHIP REPORTS

The following reports were received, as shown in Tabs 1-2:

REPORT OF THE BOARD COUNSELOR TO CIRCLE K INTERNATIONAL, Matthew Cantrall

REPORT OF THE BOARD COUNSELOR TO KEY CLUB INTERNATIONAL, Cathy Tutty

GENERAL CONSENT ITEMS

Motion made by Trustee Cathy Tutty, and seconded:

MINUTES OF THE JULY 3, 2024, BOARD MEETING

That the Kiwanis International Board approves the minutes of the board meeting held July 3, 2024, in Denver, Colorado, U.S., as shown in Tab 3.

Motion adopted.

MINUTES OF THE AUGUST 2 & 6, 2024, BOARD MEETINGS

That the Kiwanis International Board approves the minutes of the special board meetings held August 2 & 6, 2024, via Zoom , as shown in Tab 4.

Motion adopted.

MINUTES OF THE SEPTEMBER 12, 2024, BOARD MEETING

That the Kiwanis International Board approves the minutes of the special board meeting held September 12, 2024, via Zoom, as shown in Tab 5.

Motion adopted.

ADMINISTRATIVE ACTION REPORT

That the Kiwanis International Board approves the Administrative Action Report, as shown in Tab 6.

Motion adopted.

APPOINTMENT OF 2024-25 KIWANIS CANADA SUBSIDIARY BOARD OF DIRECTORS

That the Kiwanis International Board approves the appointment of the 2024-25 Kiwanis International Officers and Trustees as the 2024-25 Kiwanis Canada Board of Directors.

Motion adopted.

APPROVAL OF THE KIWANIS CHILDREN'S FUND REPRESENTATIVE FOR THE KIWANIS INTERNATIONAL-KIWANIS CHILDREN'S FUND JOINT COMMITTEE

That the Kiwanis International Board approves the appointment of Robert S. Maxwell as the 2024-25 Kiwanis Children's Fund Representative on the Kiwanis International-Kiwanis Children's Fund Joint Committee.

Motion adopted.

KIWANIS CHILDREN'S FUND PROCEDURE 301.5

That the Kiwanis International Board concurs with the adjusted nominating process change for the Kiwanis Children's Fund Trustees as requested by the Kiwanis Children's Fund Board.

Motion adopted.

KIWANIS CHILDREN'S FUND PROCEDURE 301 – STANDING COMMITTEES

301.5 - Joint Committee

Current:

A. Appointment of Trustees

The committee shall assess potential candidates for Vice Chair, Chair-elect, and Chair as provided in the bylaws and recommend one nominee for each office no later than the Board's annual meeting, but preferably by the Board's second meeting. (Per the bylaws, officers for the following administrative year are appointed by the Board at its annual meeting.) (3/23, effective 10/2023)

Proposed

A. Appointment of Trustees

The committee shall recommend up to three (3) nominees for Trustee to the Kiwanis International Foundation Board no later than the second Kiwanis Children's Fund Board meeting of the year. The number nominated shall be the same as at least the number of open seats to be filled the following year but may include one additional nomination.

2025 DISTRICT CONVENTION DATES

That the Kiwanis International Board gives approval to any districts which have contracted 2025 convention dates that may be within 30 days before, during, or after the 2025 Kiwanis International convention dates of June 26-28, 2025.

Motion adopted.

EASTERN CANADA AND CARIBBEAN DISTRICT BOARD ENDORSEMENT

That the Kiwanis International Board grants the request of the Eastern Canada and Caribbean District Board to endorse Verna Hope Markes as a candidate for Kiwanis International President-elect at the 2025 Kiwanis International Convention.

Motion adopted.

REPORT OF THE EXECUTIVE COMMITTEE

The report of the 2024-25 Executive Committee was presented by the Chair, Lee Kuan Yong.

The committee has no recommendations at this time.

This completed the report of the Executive Committee.

REPORT OF THE BOARD COMMITTEE ON AUDIT AND FINANCE

The report of the 2024-25 Board Committee on Audit and Finance was presented by the Chair, Michael Mulhail.

APPROVAL OF THE 2024-25 BUDGET FOR CIRCLE K INTERNATIONAL

Motion made by Board Committee on Audit and Finance:

That the Kiwanis International Board approves the 2024-25 Budget for Circle K International with an overall deficit of US\$219,840.

Motion adopted.

INVESTMENT AND REORGANIZATION OF ASIA-PACIFIC

Motion made by Board Committee on Audit and Finance:

That the Kiwanis International Board requests staff to thoroughly review the proposal from the Kiwanis Asia-Pacific Board regarding growth and provide recommendations in January 2025 on how to advance the growth plan.

Motion adopted.

BANK OF BARODA

Motion made by Board Committee on Audit and Finance:

That the Kiwanis International Board appoints Robert Broderick, Khushwinder Kathpalia and Fahim ur Rehman as authorized signatories of the Kiwanis International Bank account with the Bank of Baroda.

Motion adopted.

INVESTMENT POLICY

Motion made by Board Committee on Audit and Finance:

That the Kiwanis International Board revises Procedure 721.12 – Marketability of Assets as follows:

721 - INVESTMENTS

721.12 - Marketability of Assets

Kiwanis International requires that ~~all of the assets~~ cash related, fixed income and equity invested assets be invested in liquid securities, defined as securities that can be transacted quickly and efficiently for the portfolio, with minimal impact on market price.

Motion adopted.

REDUCTION IN DUES COMPLEXITY

Motion made by Board Committee on Audit and Finance:

That the Kiwanis International Board requests staff to implement new procedures that reduce complexities in dues billing and to develop/procure a dues billing system, with a projected implementation date of October 1, 2027, that:

- Utilizes the “Amazon Model” of updating rosters and accepting electronic payments (i.e., credit cards, etc.)
- Bills and invoices members in US dollars (USD) only
- Works toward elimination of paper checks as a form of payment

Motion adopted as amended.

SPOUSAL/PARTNER TRAVEL

Motion made by Board Committee on Audit and Finance:

That the Kiwanis International Board approves the amount of US\$30,200 for board spousal or partner travel for the 2024-25 budget in accordance to K.I. Procedure 107.

Motion adopted.

REQUEST OF WAIVER OF DUES FROM NEW ZEALAND-SOUTH PACIFIC DIVISION 6 (NEW CALEDONIA)

Motion made by Board Committee on Audit and Finance:

That the Kiwanis International Board waives Kiwanis International dues for clubs in New Caldonia for fiscal year 2024-25.

Motion adopted.

This completed the report of the Board Committee on Audit and Finance.

REPORT OF THE BOARD COMMITTEE ON LEADERSHIP DEVELOPMENT AND EDUCATION

The report of the 2024-25 Board Committee on Leadership Development and Education was presented by the Chair, Steven R. Ingram.

EXPLORE OPTIONS FOR USING KIWANIS AMPLIFY AS A TOOL FOR MEMBERSHIP GROWTH AND STRENGTHENING THE LEADERSHIP PIPELINE

Motion made by Board Committee on Leadership Development and Education:

That the Kiwanis International Board requests staff to evaluate the feasibility of the options listed below and present their findings to the Board Committee on Leadership Development and Education at the January 2025 meeting.

- **Leveraging Kiwanis Amplify as a Membership Growth Tool**
- **Providing Kiwanis Amplify Free of Charge to Officers of Newly Chartered Clubs**
- **Offering Kiwanis Amplify to New Lieutenant Governors**

Motion adopted

RESEARCH THE BENEFITS AND FUNCTIONALITY OF VICE-GOVERNOR ROLE

Motion made by Board Committee on Leadership Development and Education:

The Kiwanis International Board requests staff, along with the assistance of a sub-section of the Board Committee on Leadership Development and Education, to compile the following information for further discussion at the January 2025 meeting:

- **A list of all districts that currently have a vice-governor**
- **A comparison of distinguished districts over the last several years and whether they have a vice-governor position**
- **Vice-governor job descriptions from districts that have defined that role**

Motion adopted.

This completed the report of the Board Committee on Leadership Development and Education

REPORT OF THE BOARD COMMITTEE ON MEMBERSHIP

The report of the 2024-25 Board Committee on Membership was presented by the Chair, Trinidad P. Gonzales:

KIWANIS ASIA-PACIFIC MATCHING GRANT REQUEST- JAPAN DISTRICT

Motion made by Board Committee on Membership:

That the Kiwanis International Board approves the matching grant request from the Japan District in the amount of US\$1,900 for Service Leadership Programs education initiatives.

Motion adopted.

KIWANIS ASIA-PACIFIC MATCHING GRANT REQUEST- INDIA PROVISIONAL DISTRICT

Motion made by Board Committee on Membership:

That the Kiwanis International Board approves the matching grant request from the India Provisional District in the amount of US\$15,000 for growth and education initiatives.

Motion adopted.

This completed the report of the Board Committee on Membership.

REPORT OF THE BOARD COMMITTEE ON RISK MANAGEMENT

The report of the Board Committee on Risk Management was presented by the Chair, Michael Mulhaul.

The committee has no recommendations at this time.

This completed the report of the Board Committee on Risk Management.

REPORT OF THE BOARD COMMITTEE ON SERVICE AND PARTNERSHIPS

The report of the Board Committee on Service and Partnerships was presented by the Chair, Gary Jander.

The committee has no recommendations at this time.

This completed the report of the Board Committee on Service and Partnerships.

OTHER BUSINESS

2024-25 KIWANIS INTERNATIONAL COMMITTEES

Motion made by Trustee Steven R. Ingram, and seconded:

That the Kiwanis International Board approves the updates to the 2024-25 Kiwanis International Committees as shown in Tab 14.

Motion adopted.

NEW BUSINESS

INDIA DISTRICT STATUS

Motion made by Trustee Mohan Lamsal, and seconded:

That the Kiwanis International Board grants District status to the India Provisional District.

Motion adopted.

REVIEW OF PROCEDURES 201.1 THROUGH 201.6 BY MEMBERSHIP COMMITTEE

Motion made by Trustee Jackie Sue McFarlin, and seconded:

That the Kiwanis International Board requests the Board Committee on Membership to review and update Procedures 201.1 through 201.6 to include further steps and direction towards resolution of “in good standing” and also provisional districts moving to district status.

Motion adopted.

NEXT BOARD MEETING – January 16, 2025

The next meeting of the Board of Trustees will be January 16, 2025 via Zoom.

The meeting adjourned sine die on Saturday, October 5, 2024, at 10:37 a.m. ET.