KIWANIS INTERNATIONAL GLOSSARY

The organization prefers that written and official communications use the fully spelled-out names for any acronyms included in this guide. You may still hear acronyms used informally in conversation or casual communication among members. This guide will continue to be updated as Kiwanis terminology evolves.

AC – Area Coordinator (chief membership contact for several districts in a geographical area).

ACE tools – Achieving Club Excellence tools are resources to help clubs improve the club experience, serve their communities and grow.

AD – Area Directors – Kiwanis International staff that each serve a specific region. Their role is to advise district leaders and provide training, resources and guidance for members within the districts they serve.

Administrative Expenses – Expenditures related to club operations rather than service.

Administrative Year – Kiwanis International officer terms begin on October 1 and end September 30.

Adoptable/Sponsorable Service Leadership Programs – Service Leadership Programs without a Kiwanis Club currently sponsoring them.

Aktion Club – The Service Leadership Program (see "SLP") for differently-abled adults, providing the members with a way to experience the joy of giving to others, developing their leadership skills and improving their communities.

Blechman Award (Dr. Wil Blechman Fellowship) – Prestigious honor for an unrestricted US$2,500 donation to the Kiwanis Children's Fund (US$2,975 if framed). It is named in honor of the late Past International President Dr. Wil Blechman, who put Kiwanis on the world stage for early childhood health and development, leading the way in our successful efforts fighting iodine deficiency and maternal and neonatal tetanus.

Board Counselors – Kiwanis International trustees who provide advice to district governors throughout the administrative year (each is usually matched with two-three districts).

Builders Club – The Service Leadership Program (see "SLP") for middle school students (typically 12-14 years old), providing the members with a way to experience the joy of giving to others, building their leadership skills and improving their communities.

BUG – Bring Up Grades is a student grade improvement recognition program that clubs fund and schools administer. BUG focuses on academic improvement rather than perfection and allows for a

broader array of students to be recognized for their efforts than most academic achievement programs.

Bylaws – These are a club's operating documents. Each club begins with the provided "standard form of bylaws" and makes adjustments to fit its needs.

Charter Celebration – An event marking the launch of a new Kiwanis club. Often other clubs from the division will attend and offer financial donations to support the new club's service efforts.

CKI (Circle K International) – The Service Leadership Program (see "SLP") for college/university students, providing members with a way to experience the joy of giving to others, building their leadership skills and improving their community; CKI is a student-led organization with its own board of international trustees.

CLE – Club Leadership Education is annual training for club officers.

Club Foundation – Many Kiwanis clubs have fundraising and grantmaking arms that are 501c3 organizations able to accept charitable donations; many of them provide grants to local nonprofit organizations and scholarships to deserving students.

Club Key – Kiwanis clubs' and members' identification or K-numbers (ID starts with a K).

Club Coaches – Kiwanians who have been trained to help advise clubs on how to add to their membership base, conduct more relevant service projects, organize and execute more effective fundraising events and become more visible and impactful in their community.

Club Openers – Kiwanians who have been trained to help open new Kiwanis clubs.

Connelly Medal of Heroism (Robert P. Connelly Medal of Heroism) – Medal awarded to an individual who has risked or given their life to save someone else *and* been nominated by a Kiwanis club within one year of the heroic act; more than 600 individuals have been honored to date, each of whom has exemplified the supreme sacrifice given by Connelly, a Kiwanis member who died in an attempt to save a woman's life.

COS – Club Opening Specialists support a geographical area, assisting with opening new Kiwanis clubs and boosting membership in existing ones.

CR – Charter-Revoked clubs have not met Kiwanis International obligations.

CRM – Customer Relationship Management (our membership database).

CS – Charter-Suspended.

DCON – District conventions, hosted by each district annually, where district business meetings and elections occur, and where members are typically invited to attend social and educational events. District conventions are held between May and September, depending on your part of the world.

Distinguished Members, Clubs, Divisions and Districts – Kiwanis International presents "distinguished" awards to individual Kiwanians, clubs, divisions and districts that meet established criteria and demonstrate special dedication to service, membership strength and Kiwanis education; distinguished members receive a lapel pin, and distinguished clubs receive lapel pins for the president and secretary, along with a patch for the club's banner.

Districts – 48 governing bodies in over 80 countries worldwide.

Provisional Districts – Geographical areas where Kiwanis has started establishing clubs, such as Ecuador, Romania or Korea. It takes 1,000 members to form a new district.

District Foundation – Most Kiwanis districts have a separate fundraising and grantmaking entity that is a 501c3 organization able to accept charitable donations.

Divisions – Every district has a number of divisions, each led by a lieutenant governor.

DMC – A district membership coordinator is the membership liaison between Kiwanis International and their district.

DS – The District Secretary serves as the administrative leader for each district. Many are paid positions with no term limit. Some have the title of "Executive Director." Some may also serve as the district treasurer.

Faculty Advisor – In schools where a local Kiwanis club sponsors one of our Service Leadership Programs, the principal will select a teacher to serve as the faculty advisor, who will work alongside the sponsoring club's advisor to plan activities and guide the student club members.

Find a Club – A link (kiwanis.org/findaclub) on our website's home page allowing people to get contact information for clubs in their communities or to fill out a form that is forwarded to the appropriate district membership coordinator and passed along to lieutenant governors and club secretaries for follow-up.

Five (5) Year Membership Trends Report – A report shared with lieutenant governors that provides membership information about each club in their respective divisions over the past five years.

Founders Circle (Recognition) – This recognition honors individuals and couples whose ongoing gifts to the Kiwanis Children's Fund meet or exceed US$25,000.

GATC – The Governors/Administrators Training Conference is an annual training/planning event for elected Key Club and Circle K International governors and the district administrators who advise them.

Governor – The elected leader of every Kiwanis district, serving a one-year term.

Governor-elect – The elected leader-in-training for every Kiwanis district, serving a one-year term.

Heritage Society (Recognition) – This recognition honors Kiwanis members who have made a documented estate gift commitment between US$10,000-$49,999 to the Kiwanis Children's Fund.

Hixson Award (George F. Hixson Fellowship) – Prestigious honor for an unrestricted US$1,000 donation to the Kiwanis Children's Fund (US$1,199 if framed). It is named in honor of George F. Hixson, the first president of the National Kiwanis Club, which later became Kiwanis International.

House of Delegates – The body of voting delegates assembled at a Kiwanis district or international convention.

ICON – Kiwanis International Convention.

IDD – Iodine Deficiency Disorders. Kiwanis' first worldwide service campaign benefitting UNICEF, which lasted from 1994-2005, was the fight against iodine deficiency, one of the world's leading causes of preventable intellectual and developmental disabilities.

Interclub – Meeting that is held or attended by two or more Kiwanis clubs.

Internet-Based Clubs/eClubs – Clubs that operate similarly to traditional clubs, except their meetings are held virtually. Internet-based clubs offer flexibility for working professionals and the ability to connect those interested in service to children across a wider geographic region.

The Kiwanis Children's Fund – Kiwanis' 501c3 nonprofit fundraising organization led by a separate board of trustees to oversee the charitable giving of Kiwanis International. Focusing on issues Kiwanians care about — particularly in the areas of health and nutrition, education and literacy, and youth leadership development — it offers grants to clubs and districts to support service in their communities. Formerly known as the Kiwanis International Foundation (or KIF).

Key Club – The Service Leadership Program for secondary or high school-aged students (typically 14-18 years old). Key Club (Kiwanis Empowering Youth) serves under the pledge, "to build my home, school and community; to serve my nation and world; and combat all forces which tend to undermine these institutions," with core values of leadership, character building, caring and inclusion. It is the largest youth-led service organization in the world and is led by its own board of trustees.

Key Leader – A transformative, immersive weekend for high school and sometimes middle school students who show leadership potential. Key Leader programs are sponsored by Kiwanis clubs and districts.

Kiwanis family – used to refer to any of Kiwanis' affiliated organizations or Service Leadership Programs.

Kiwanis

KI – Kiwanis International. The organization prefers that written and other official communications feature the fully spelled name. However, you may occasionally see or hear the acronym "KI" in conversation and unofficial communications between members.

K-Kids – Kiwanis-Kids (most often known as K-Kids) is the Service Leadership Program (see "SLP") for primary or elementary school students, providing the members with a way to experience the joy of giving to others, developing leadership skills and improving their community.

K-number – Kiwanis clubs' and members' identification or "key" numbers (ID starts with a K).

Kiwanis Amplify – An online, asynchronous, multi-segment training program focusing on leadership skills, including an in-person or online capstone event to end the series.

Kiwanis Children's Fund Ambassador – A Kiwanis volunteer leader from each district is selected to visit clubs and division council meetings throughout the year to share the ways KCF support is making an impact and to promote club grant applications.

Kiwanis Engage – Online membership portal used to report club, division and district leaders, roster changes and more.

Kiwanis International – Europe – The districts in Europe have their own governing executive board.

Kiwanis International – Asia-Pacific (ASPAC) – The districts in Asia and the Pacific region have their own governing board.

Kiwanis Nations – Countries that are home to one or more Kiwanis clubs but have not yet reached provisional district status.

LDC – The Leadership Development Coordinator is the educational liaison between Kiwanis International and the district. They work with a team of certified instructors to deliver club leadership education and lieutenant governor training.

Legion of Honor Award (Recognition) – This recognition honors members who have served in Kiwanis for 25 years or more. Certificates signed by the Kiwanis International president and executive director, as well as lapel pins that reflect the highest office held by the honoree, are available for presentation.

LG/LTG – A lieutenant governor is the leader who serves as the liaison between their division and the district. Their primary role is to serve as a mentor for the clubs within their division.

Mayfield Society (John E. Mayfield Society) – This recognition celebrates individuals and couples who have made an estate gift commitment of at least US$100,000. It is named in honor of the late John E. Mayfield, a past president of the Kiwanis Children's Fund.

Member Services – Staff at Kiwanis International dedicated to answering any questions members may have. They are available by phone (1-800-KIWANIS) or email (helpline@kiwanis.org).

Organizational (Org) Meeting – A gathering for new charter members to organize their club — determining meeting date/time/place, electing officers, drafting bylaws and discussing first service projects.

PR Coordinator – The Public Relations Coordinator is the communications liaison between Kiwanis International and the district. They help the district manage their marketing efforts, social media presence, newsletter, blogs and more.

Risk Management Coordinator – The risk management liaison between Kiwanis International and the district. This volunteer leader ensures that the district is in compliance with Kiwanis International policies and local laws.

Ruby K Award – This cumulative award honors Kiwanians who invite five or more new members during their Kiwanis career. Ruby K pins recognize members for inviting five to 100 new members. (Further Ruby K awards are given for multiples of 25 over 100.)

Satellite Members/Groups – Members who join a Kiwanis club but cannot meet at the chosen time form a group to gather at a different date/time/frequency (must secure a club member to serve as a liaison, meeting with both groups).

Shafer Legacy Society (Mary and Bo Shafer Legacy Society (Recognition) – This recognition honors individuals and couples who have made a documented estate gift commitment between US$50,000-$99,999; named in honor of Past International President Bo Shafer and his wife, Mary.

Signature Project – A recurring club project that enhances the Kiwanis brand, demonstrates significant impact on the community in terms of monies raised or children served, and strengthens membership and partnership opportunities.

Signature Project Contest – A contest for clubs to share their pride and community impact with fellow Kiwanians. Clubs with 27 or fewer members are judged in Group One, while clubs with 28 members or more compete in Group Two, with winners announced during the Kiwanis International convention every year.

Single-Emphasis Clubs – Kiwanis clubs that are formed to address one specific issue; for example, dealing with food insecurity, literacy, environmental issues, homelessness, ESL (English as a Second Language), immigration assistance, intergenerational issues, LGBTQ issues, bike safety, etc.

SLP – Service Leadership Programs (K-Kids, Builders Club, Key Club, CKI/Circle K International, Aktion Club).

Sponsoring Club – A Kiwanis club that mentors and supports a new club in the process of being formed in their geographic area. Often a sponsoring club will help to recruit new members, set appointments and make arrangements for meetings.

Terrific Kids – Thoughtful, Enthusiastic, Respectful, Responsible, Inclusive, Friendly, Inquisitive and Capable Kids is a citizenship recognition program that clubs fund and schools administer.

3-2-1 Clubs – Kiwanis clubs whose members decide to meet for at least one hour per month, socialize at least two hours per month and provide a minimum of three service hours per month.

Trustee – A Kiwanis leader who is elected to serve on the Kiwanis International board; some districts also have regional trustees who guide a handful of divisions.

Vice-governor – Several Kiwanis districts have vice-governors who serve a one-year term before moving up to be governor-elect; this allows them an additional year to train and plan.

VOICES – Kiwanis clubs specifically for adults aged 18-26.

Kiwanis Districts

Alabama

Australia

Austria

Belgium-Luxembourg

California-Nevada-Hawaii (CNH or Cal-Nev-Ha)

Capital – Delaware, District of Columbia, Maryland, Virginia and West Virginia

Carolinas – North and South Carolina

Colombia

EC&C (Eastern Canada & The Caribbean) – Antiqua and Barbuda, Aruba, Bahamas, Barbados, Bonaire, Curaçao, Dominica, French Guiana, Grenada, Guadeloupe, Jamaica, Martinique, New Brunswick, Newfoundland and Labrador, Nova Scotia, Ontario, Prince Edward Island, Quebec, Saint Lucia, St. Vincent and Grenadines, Suriname, and Trinadad and Tobago

Florida – Cayman Islands, Florida, Turks and Caicos Islands, and Virgin Islands (U.S.)

France-Monaco

Georgia

Germany

Iceland-Faroes – Iceland and the Faroe Islands

Illinois-Eastern Iowa (I-I)

India

Indiana

Italy-San Marino

Japan

Kansas

Kentucky-Tennessee (K-T)

Louisiana-Mississippi-West Tennessee (LA-MS-TN)

Malaysia

Michigan – Lower peninsula

Minnesota-Dakotas (MN-Dak) – Minnesota, North Dakota, South Dakota

Missouri-Arkansas (MO-Ark)

Montana

Nebraska-Iowa

Nepal

Netherlands

New England & Bermuda –Bermuda, Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island and Vermont

New Jersey

New York

New Zealand-South Pacific – French Polynesia, New Caledonia, New Zealand, Vanuatu, Vietnam, and Wallis and Futuna Islands

Norden – Norway and Sweden

Ohio

Pacific Northwest (PNW) -- Alaska, British Columbia, Oregon and Washington

Pennsylvania

Philippine Luzon (PLD) – Northern Philippines

Rocky Mountain (RMD) – Colorado, Wyoming and the panhandle of Nebraska

Southern Philippine

Southwest (SWD) – Arizona, New Mexico, and El Paso, Texas

Switzerland-Liechtenstein

Taiwan

Texas-Oklahoma (T-O)

Utah-Idaho

Western Canada – Alberta, Manitoba, Saskatchewan and Western Ontario

Wisconsin-Upper Michigan (WI-UM) Wisconsin and Upper Michigan (UP-Upper Peninsula)

Kiwanis Provisional Districts

Ecuador

Korea, Republic of

Panama

Romania